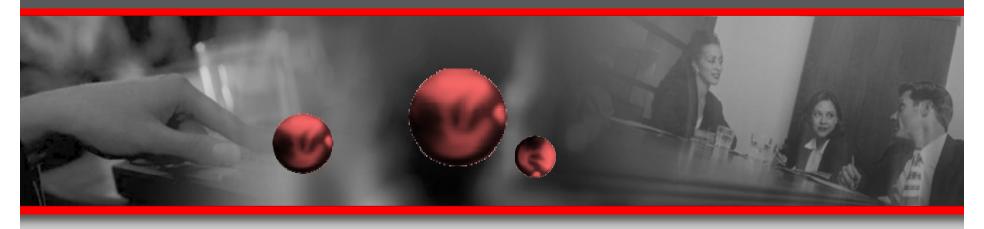
# Project Prioritization and Resourcing



### Once Size Does Not Fit all





# Agenda

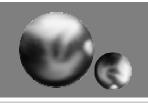
- 1. Overview
- 2. Prioritization



- 3. Ideas ROI VOI
- 4. Resourcing

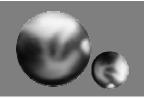


- 5. Tips Assignment & Monitoring
- 6. Open Forum



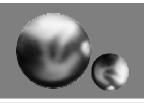
### Overview

- Over the past year, companies have been faced with the toughest economic downturn in decades, making it increasingly more important for them to focus their budgets and resources on the most business critical projects.
- In many companies, the response has been budget cuts and layoffs. Oftentimes with the expectation that the individuals remaining will pick up the existing workload of those laid off. Unemployment rate was 9.7% August 2009\*
- This makes it critical that projects are prioritized based on what is most important to the organization and resources stay focused on delivery.



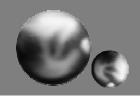
### Contributors

- Cheryl Harbison, PMP, CBAP
  - Director of Business Analysis, Scottrade Financial Services
- Liz Lahm
  - Director of Project Policy and Finance, AmerenUE
- Cindy Shaneberger
  - Department Leader for PMO Planning Services, Edward Jones
- Laurie Douglas, PMP
  - Principal Consultant, Daugherty Business Solutions
- Jim Morgan
  - Senior Project Manager, Burns & McDonnell
- Lou Bahrmasel, PMP
  - Staff Program Manager, American Power Conversion

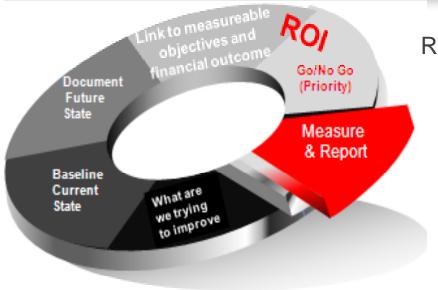


# What's Your Size?

	ROI (Return On Investment)	<b>VOI</b> (Value Of Investment)
Focus	Revenue Generation	Value To Customer (Internal or External)
Budget	Hard Allocation of \$\$	Hours of Effort
Resources	Dedicated To Project	Dedicated or Shared (Based on Availability)
Schedule	Control of \$\$ and Dates	Roadmap To Delivery
Variance	Budget +/- (CPI) Schedule +/- (SPI) EV	Milestone +/-
Measurement	On Time Delivery Formal Validation of Return	On Time Delivery Improved Customer Satisfaction



### **ROI** Defined



ROI = Net Profit / Total Investment

Simple ... right?

What about the time value of money?

**NPV** (Net Present Value)

**EVA** (Economic Value Added)

Or alternative investments?

**CPWRR** (Cumulative Present

**ROI Methodology** 

Initiative

Worth Revenue Requirements)

Future State

IRR (Internate of Return)



BENCHMARK

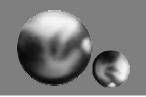
Current State

\*Source: www.sblco.com

### Calculate ROL Proposition

MODEL DEVELOPMENT
DATA REFINEMENT
MODEL TESTING
MAKE GO/NO-GO DECISION
PRIORITIZE

MILESTONES
ADJUSTMENTS
TRENDS
CHANGE IMPACTS
3-5 YEAR ROI MONITORING

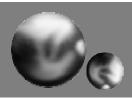


### ROI Financial Calculations

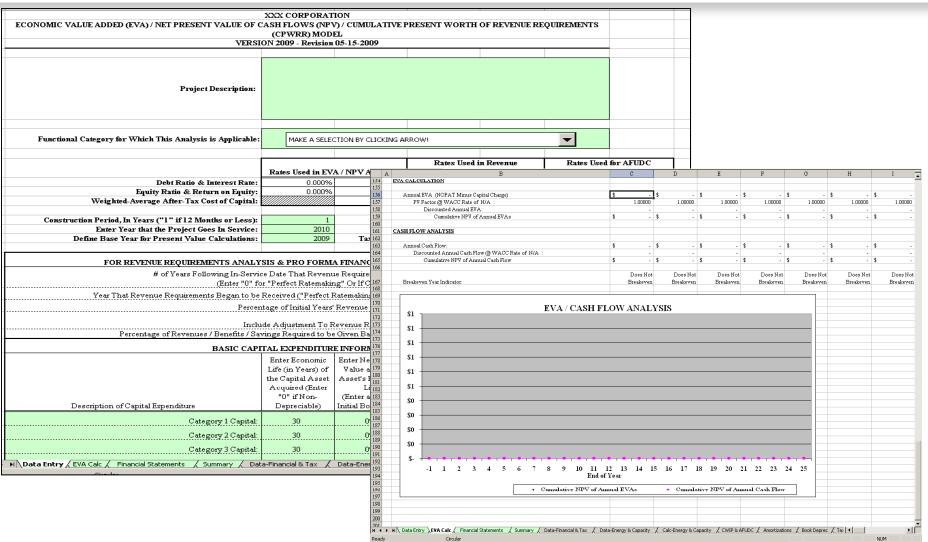
**Net Present Value (NPV):** The total present value (PV) of a time series of cash flows. It is a standard method for using the time value of money to appraise long-term projects.

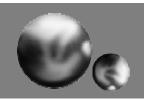
**Economic Value Added (EVA):** Economic criteria considering the operating income plus cost of capital associated with the expenditure of funds. This model represents an economic comparison of alternatives and is appropriate when assessing a project's economic worth over time.

Cumulative Present Worth of Revenue Requirements (CPWRR): Criteria which considers the economics of capitalizing projects and earning a rate of return from a regulated commission. This criteria is most appropriate when considering the economics of projects which are subject to rate recovery under a regulated environment.



### ROI In Practice





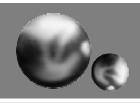
## ROI Prioritization Results

The following example is a subset of data that is considered in prioritizing projects. However, you will note that substantial financial impact analysis is used to determine the priority.

Risk is factored into the priority decision

You will also note that projects have been included with negative financial values – these are noted "environmental "or "compliance" and the work has been mandated

XX Corp	oration											
Optimize	d Project	t List										
	_											
Project ID# (PIN)	Optimizat ion Result - 2010	Mandatory Category	Project Title/Name	Outage Related?	Total Investment O&M	Total Investment Capital	Current Year - 2010- Investment O&M	Current Year - 2010- Investment Capital	Strategic Score	Risk	Value per Dollar	Rank
P31016	Optimized	Not Mandatory	Project XXX	No Outage or Derate Required	0	550,000	0	550,000	2.45	2	4.4545	40
P85344	Optimized	Not Mandatory	Project XXX	Outage Required	0	312,300	0	312,300	1.81	4	5.7877	34
P75372	Optimized	Environmental Compliance	Project XXX	No Outage or Derate Required	0	10,776,000	0	10,276,000	-0.24	0	-0.0225	290
P30557	Optimized	Environmental Compliance	Project XXX	No Outage or Derate Required	0	6,025,710	0	20,670	-0.30	20	-0.0498	303
P57280	Optimized	Not Mandatory	Project XXX	Outage Required	0	11,462	0	236	2.66	9	231.8531	11
P33017	Optimized	Not Mandatory	Project XXX	Outage Required	1,000,000	1,000,001	1,000,000	1	2.35	16	2.3450	84
P23404	Optimized	Not Mandatory	Project XXX	Outage Required	0	438,057	0	45,096	1.66	9	3.7895	55
P74751	Optimized	Not Mandatory	Project XXX	Outage Required	0	300,000	0	90,000	1.27	8	4.2167	47
P40038	Optimized	Not Mandatory	Project XXX	Outage Required	0	10,214	0	10,214	0.77	0	74.9009	12
P67431	Optimized	Environmental Compliance	Project XXX	No Outage or Derate Required	0	54,404,300	0	1,253,500	-0.30	25	-0.0055	269
P14685	Optimized	CRC Mandated	Project XXX	No Outage or Derate Required	0	953,700	0	100,000	0.49	0	0.5112	179
P23444	Optimized	CRC Mandated	Project XXX	No Outage or Derate Required	0	4,056,000	0	745,900	-0.09	0	-0.0222	284
P81820	Optimized	Not Mandatory	Project XXX	Outage Required	0	272,000	0	272,000	1.40	15	5.1287	35
P99789	Optimized	Not Mandatory	Project XXX	No Outage or Derate Required	0	115,000	0	115,000	0.73	0	6.3261	26
					£ 49 114 006	\$ 135,814,550	£ 20 271 201	£ 12 700 017				



### **ROI** Prioritization Process

- Budgetary funding approved
- Project justification reviewed and either
  - approved to proceed or rejected
- Approved projects submitted to "racking and stacking process

- Funding spread over approved projects
- Ties are determined by economics and risk factors

### Project Activated

- Create project justification which includes\*:
  - · costs (internal and external),
  - hours, benefits to be achieved,
  - payback period, EVA/NPV,
  - · assumptions, resources, etc
- \*Takes into consideration types of project (Earned Value, Mandate, Reliability)

- Project metrics and baseline established
- Status reporting and EVMS set up



#### **Cash Flow Worksheet:**

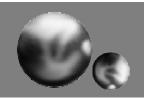
#### •ROI and NPV

•IRR = Measure of your investment performance, expressed as percent return per year. It is essentially equal to the (annualized) interest rate a bank would have to pay you to duplicate the performance of your portfolio.

**Advantage:** Management tends to understand the concept of returns stated in percentages and find it easy to compare to the required cost of capital.

**Disadvantage:** Can skew returns when used to evaluate projects where there are **changing cash flows.** 

COSTS   VEAR   2008   2009   2010   2011   VEAR   TOTAL		CURRENT					FINAL	
Investment Amount	COSTS		2008	2009	2010	2011		TOTAL
Non PC Hardware/Software								
PC Hardware/Software		so	so	so	so	so	SO	SO.
Telecommunications   Hardware   Software   Total   Initial   Costs   So   So   So   So   So   So   So   S	·	*-						
Total Investment Amount   (\$496,311)   \$50	·	(5150,511)	- 50					(5150,511)
Initial Costs  Salaries  (\$287,648)  \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$		(\$496.311)	\$0	\$0	\$0	\$0	SO	(\$496.311)
Salaries		(**************************************	-	-				(,,,
Training Consulting (\$135,000) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0		(\$287.648)	\$0	SO	\$0	\$0	SO	(\$287.648)
Consulting	Training							
Total Initial Costs	_	(\$135,000)	\$0	\$0	\$0	\$0	\$0	(\$135,000
Annual Costs Operational SO	_							
Annual Costs Operational Support Suppo	Total Initial Costs	(\$422,648)	\$0	\$0	\$0	\$0	SO	(\$422.648
Support	Annual Costs							
Maintenance	Operational	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consulting	Support	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	Maintenance	\$0	(\$78,000)	(\$80,340)	(\$82,750)	(\$85,233)	(\$43,895)	(\$370,218
Total Annual Costs	Consulting	şo	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	Depreciation	(\$49,631)	(\$99,262)	(\$99,262)	(\$99,262)	(\$99,262)	(\$49,631)	(\$496,310
Revertiff   Selection   Revertiff   Reve	Total Annual Costs	(\$49,631)	(\$177,262)	(\$179,602)	(\$182,012)	(\$184,495)	(\$93,526)	(\$866,528
BENEFITS	Total Costs	(\$472,279)	(\$177,262)	(\$179,602)	(\$182,012)	(\$184,495)	(\$93,526)	(\$1,289,176
Initial Benefits	Increase in FTE Headcount	0	0	0	0	0	0	\$0
Initial Benefits								
Total Initial Benefits	BENEFITS							\$0
Annual Benefits  Operational  S31,710  S326,840  S386,840  S386,840 S386,840 S386,840 S386,840 S386,840 S386,840 S386,840 S386,840 S386,840 S386,840 S386,840 S386,840 S386,840 S386,840 S386,840 S3	Initial Benefits							\$0
S31,710   S326,840	Total Initial Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Business         \$15,000         \$60,000         \$60,000         \$60,000         \$60,000         \$315,000           Total Annual Benefuits         \$46,710         \$386,840	Annual Benefits							\$0
Total Annual Benefuits	Operational	\$31,710	\$326,840	\$326,840	\$326,840	\$326,840	\$326,840	\$1,665,910
Total Benefits         \$46,710         \$386,840         \$386,840         \$386,840         \$386,840         \$1,980,910           Savings in FTE Headcount         0         0         0         0         0         0         0         0         0         0         50<	New Business	\$15,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$315,000
Savings in FTE Headcount         0 <td>Total Annual Benefuits</td> <td>\$46,710</td> <td>\$386,840</td> <td>\$386,840</td> <td>\$386,840</td> <td>\$386,840</td> <td>\$386,840</td> <td>\$1,980,910</td>	Total Annual Benefuits	\$46,710	\$386,840	\$386,840	\$386,840	\$386,840	\$386,840	\$1,980,910
Pretax affect on Income (\$425,569) \$209,578 \$207,238 \$204,828 \$202,345 \$293,314 \$691,734 \$7 axes (\$161,716) \$79,640 \$78,750 \$77,835 \$76,891 \$111,459 \$262,859 \$7 axes (\$263,853) \$129,938 \$128,488 \$126,993 \$125,454 \$181,855 \$428,875 \$7 axes \$125,454 \$181,855 \$428,875 \$125,454 \$181,855 \$125,45	Total Benefits	\$46,710	\$386,840	\$386,840	\$386,840	\$386,840	\$386,840	\$1,980,910
Taxes         (\$161,716)         \$79,640         \$78,750         \$77,835         \$76,891         \$111,459         \$262,859           After Tax         (\$263,853)         \$129,938         \$128,488         \$126,993         \$125,454         \$181,855         \$428,875           Add Back Non-Cash Expenses         (\$49,631)         \$599,262)         \$599,262)         \$599,262)         \$599,262)         \$49,6310           Cash Flow Including Investment Amount         \$710,533         \$229,200         \$227,750         \$226,255         \$224,716         \$231,486         \$400,700           NPV         \$464,5941         \$20,836         \$20,705         \$20,569         \$20,429         \$21,044         \$38,989           ROI         -39%         386%         382%         367%         354%         781%         150%	Savings in FTE Headcount	0	0	0	0	0	0	\$0
After Tax (\$263,853) \$129,938 \$128,488 \$126,993 \$125,454 \$181,855 \$428,875 Add Back Non-Cash Expenses (\$49,631) \$(\$99,262) \$(\$99,262) \$(\$99,262) \$(\$99,262) \$(\$49,631	Pretax affect on Income	(\$425,569)	\$209,578	\$207,238	\$204,828	\$202,345	\$293,314	\$691,734
Add Back Non-Cash Expenses         (\$49,631)         (\$99,262)         (\$99,262)         (\$99,262)         (\$99,262)         (\$49,631)         \$49,631)	Taxes	(\$161,716)	\$79,640	\$78,750	\$77,835	\$76,891	\$111,459	\$262,859
Cash Flow Including Investment Amount         (\$710,533)         \$229,200         \$227,750         \$226,255         \$224,716         \$231,486         \$100,000           NPV         (\$64,594)         \$20,836         \$20,705         \$20,569         \$20,429         \$21,044         \$38,989           ROI         -89%         386%         382%         367%         354%         781%         150%	After Tax	(\$263,853)	\$129,938	\$128,488	\$126,993	\$125,454	\$181,855	\$428,875
Cash Flow Including Investment Amount         (\$710,533)         \$229,200         \$227,750         \$226,255         \$224,716         \$231,486         \$100,000           NPV         (\$64,594)         \$20,836         \$20,705         \$20,569         \$20,429         \$21,044         \$38,989           ROI         -89%         386%         382%         367%         354%         781%         150%	Add Back Non-Cash Expenses	(\$49,631)	(\$99,262)	(\$99,262)	(\$99,262)	(\$99,262)	(\$49,631)	(\$496,310
NPV (\$64,594) \$20,836 \$20,705 \$20,569 \$20,429 \$21,044 \$38,989 ROI		(\$710,533)	\$229,200	\$227,750	\$226,255	\$224,716	\$231,486	\$420,074
ROI 39% 396% 382% 367% 354% 781% 150%		(\$64,594)	\$20,836	\$20,705	\$20,569	\$20,429	\$21,044	
Internal Rate Of Return 18.13%	ROI			382%	367%		781%	150%
	Internal Rate Of Return	18.13%						

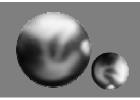


# ROI 101 Prioritization Results

Prioritization is done within each line of business

- Ranked in ROI order
- Regulatory / compliance goes to the top
- In flight projects are considered
- Risk factor (risk can be either business risk if project is not completed OR risk created by the change – documented in the Business Case)

Project Names	Risk Factor	ROI	NPV	IRR	Time To Implement (Months)	Total Investment + One Time Costs	Priority
Project A	Н	437	231633	20.12	22	1,536,222	1
Project B	L	431	153261	18.13	8	823,000	2
Project C	Н	-231	-46367	-15.6	10	260,888	3
Project F	M	398	271340	16.25	16	536,222	3
Project D	M	222	77010	18	30	45,532	4
Project H	L	201	22034	15.6	6	50,000	4
Project E	M	195	342212	15.5	15	460,322	5
Project J	Н	185	386507	16.3	22	625,000	6
Project B	L	150	153261	18.13	8	422,628	7



### ROI 101 Prioritization Process

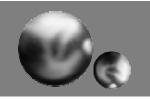
- Evaluated against existing or other new projects
- Does budget exist?
- If not, is new expenditure (budget) approved

- Project approved and budget assigned
- Resources evaluated (use existing or augment staff)
- Validate budget is within threshold, if not submit for preapproval

### Project Activated

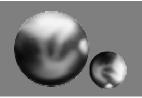
- Business Case Completed
  - NPV
  - IRR
  - ROI
- Presented to Executive Steering Committee (Consumer Lending)

- Project Manager assigned
- Project set-up in time entry system
- Budget entered into project tracking system
- Team assigned

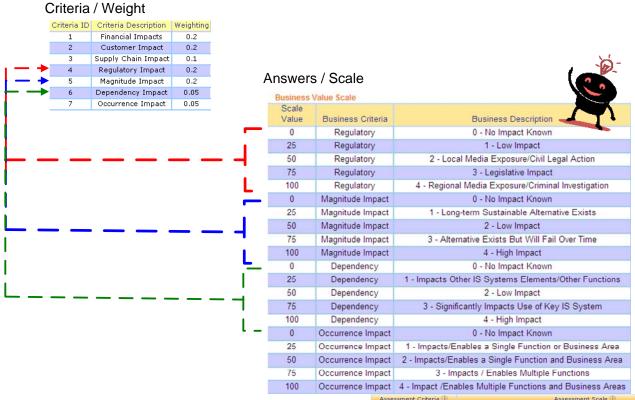


### VOI Defined

- Business Value Assessment (BVA)
  - balanced scorecard technique for evaluating dissimilar projects
  - company defines questions (criteria) that each have a weighting (totals up to 1 or 100%)
  - define answers and a scale value
  - Numeric value (BVA) is calculated based on weight and scale
- Provides guidance final priority determined by Prioritization Committee



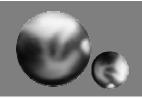
### BVA Calculation



#### One Simple Input Screen

.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
Assessment Criteria 🕕	Assessment Scale ①	Justification ①
Financial Impacts	1 - = \$500,000 to \$999,999 per Year  0 - <= \$500,000 per Year	<u> </u>
Customer Impact	1 - = \$500,000 to \$999,999 per Year 2 - = \$1,000,000 to \$1,499,999 per Year	<u> </u>
Supply Chain Impact	3 - = \$1,500,000 to \$2,499,999 per Year 1 - = 5% to 14% of a s 5 - >= \$4,000,000 per Year	<u>^</u>
Regulatory Impact	1 - Low Impact	A
Magnitude Impact	1 - Long-term sustainable Alternative exists 💌	<u>A</u>
Dependency Impact	1 - Impacts other IS System elements/other functions	<u> </u>
Occurrence Impact	1 - Impacts/enables a single function or business area	<u>^</u>

VPMi (vcsonline.com)



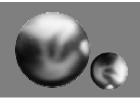
# VOI Prioritization Results

### Business Value Assessment (BVA)

- Initial cut prioritized by BVA
- Regulatory Mandates
- Consider any project with "major" impact to one area
- Evaluate Phase and baseline "go-live"
- Consider work groups required
- Add in "technical" projects

### Sample Prioritization Report

Project	Project Name	Executive Sponsor	Initial Jul 09 Priori	Apr 09 Priority	DVΔ	Major Impact	Project Phase		Teams Impacted	Project Manager ▼	Business Analyst
3583	Project Name	Executive Name	1	1	92.5	1,2,3,4,6	Closing	6/30/2009	SRV, TKR, MID, AS/400, NW	Project Mgr Name	BA Name
4442	Project Name	Executive Name	2	NEW	92.5	1,2,3,4,6	Requirements	TBD	SRV, TKR, MID, AS/400, NW	Project Mgr Name	BA Name
4462	Project Name	Executive Name	3	NEW	67.5	1,2,4,6	Pending	TBD	ALL, CRI	Project Mgr Name	BA Name
4022	Project Name	Executive Name	4	2	45	3	Implementation	8/3/2009 8/10/2009	CRI, DB DEV, DBA, RPT	Project Mgr Name	BA Name
3924	Project Name	Executive Name	5	4	42.5	1,5	Iterative	2/12/2010	SCTDR, DB DEV, SEC, EUT, NW, WEB	Project Mgr Name	BA Name
4023	Project Name	Executive Name	6	5	45	3	Requirements	TBD	CRI, DB DEV, DBA, MID	Project Mgr Name	BA Name
4282	Project Name	Executive Name	7	5a	18.75		Construction	8/18/2009	CRI, WEB	Project Mgr Name	BA Name
3902	Project Name	Executive Name	8	6	85	1,2,3,6	Construction	10/29/2009	DB DEV, DBA, MID, WEB	Project Mgr Name	BA Name
3242	Project Name	Executive Name	9	14	63.75	3,4,6	QA Testing	2/12/2010	CRI	Project Mgr Name	BA Name
3504	Project Name	Executive Name	10	15	63.75	3,4,6	QA Testing	2/12/2010	TKR, SRV, SEC, NW	Project Mgr Name	BA Name



### VOI Prioritization Process

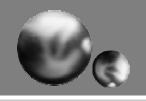
- Estimated Work Request Reviewed / Approved by Executive PMO
- Added to List of Pending Projects

- Executive PMO Quarterly Prioritization
- Complete list of Active and Pending Projects
- Sorted By Previous Priority
- Newly Added Project Sorted by BVA
- Executive PMO Determines final priority of Projects

### Project Activated

- Enterprise Analysis (Document Scope and Business Requirements – Work Request BVA Established
- Approved by Executive Sponsor and submitted to IT PMO
- IT Work Estimated in Hours
- Hardware / Software Cost Estimated

- Project priority is updated in VPMi
- Project Priority (Resource Forecast)
   Report is reviewed to determine "break point"
- Project priority is finalized and all project "above the line" are / will be activated within the current quarter. of Projects



# Open Forum

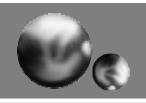
### Questions



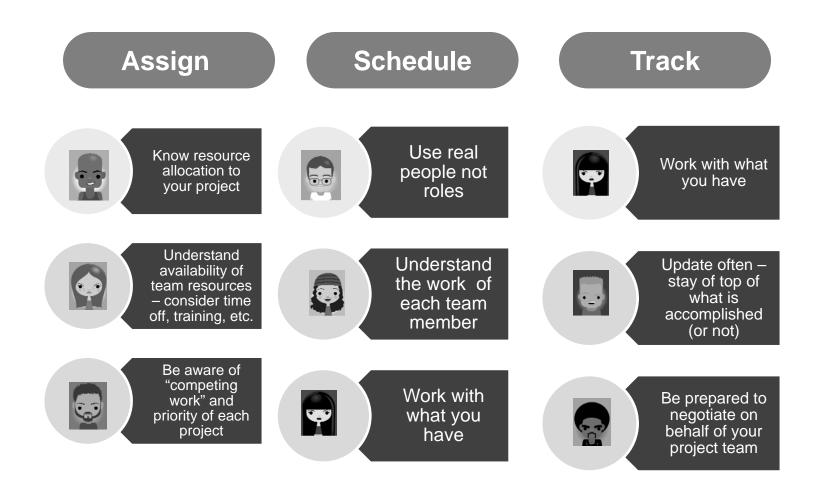


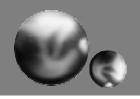
Comments

Feedback

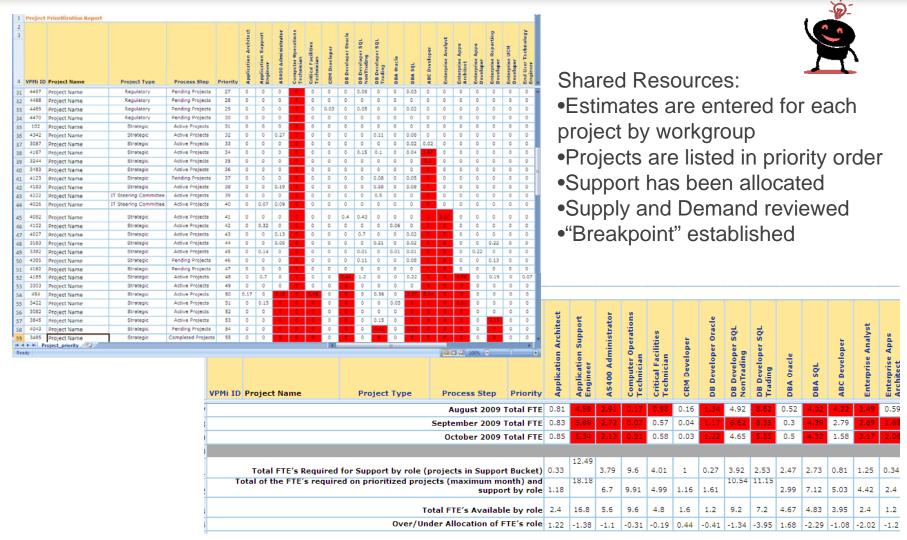


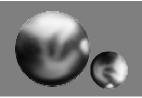
### Resources Tips





## Assign Idea





# Schedule and Tracking

Earned Value: Technique for measuring project progress in an objective manner

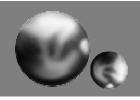
### SPI (Schedule Performance Index)

- •SPI value above 1 indicates project team is very efficient in utilizing the time allocated to the project.
- •SPI value below 1 indicates project team is less efficient in utilizing the time allocated to the project.

### CPI (Cost Performance Index)

- •Positive Cost Variance Indicates the project is under budget
- •Negative Cost Variance Indicates the project is over budget

Task Name	Earned Value Method	Physical % Complete	Planned Value (BCWS)				AC (ACWP)	SV	CV	SPI	CPI	EAC	BAC	VAC		
■ 4342 Project A	% Complete	3%	\$50,23	33.10	\$2,887.50 1,2 \$2,887.50 1,2		1,253.69	(\$47,345.60)	(\$8,366.19)	0.06	0.26	343,878.02	88,233.10	255,644.92		
☐ Requirements Ph	% Complete	20%	\$14,47	79.10			1,253.69	(\$11,591.60)	(\$8,366.19)	0.2	0.26	\$56,430.58	14,479.10	\$41,951.48		
□ Project Kicko	% Complete	63%	\$3,00	00.00	\$1,880.00 3,		\$1,880.00 }		3,200.00	(\$1,120.00)	(\$1,320.00)	0.63	0.59	\$5,106.38	\$3,000.00	(\$2,106.38
Review WF	Physical % Complete	100%	\$1,80	00.00	\$1,8	300.00	1,800.00	\$0.00	\$0.00	1	1	\$1,800.00	\$1,800.00	\$0.00		
Identify Pro	Physical % Complete	20%	\$40	00.00	\$	80.00	\$600.00	(\$320.00)	(\$520.00)	0.2	0.13	\$3,000.00	\$400.00	(\$2,600.00)		
Develop Pi	Physical % Complete	0%	BAC	V	'AC	Bacal	ine Work	Actual Work	<del>-</del> (\$400.00)	0	0	\$400.00	\$400.00	\$0.00		
Determine	Physical % Complete	0%				1 112.57.1		A1.11241 V VIIII	(\$400.00)	0	0	\$400.00	\$400.00	\$0.00		
□ Complete Fun	% Complete	0%	B,233.10	(\$255	5,644.92)	1,82	2.67 hrs	225.07 hrs	\$7,549.94)	0	0	\$7,950.00	\$7,549.94	(\$400.06)		
Analysis Ar	Physical % Complete	0%		- 1	1,951.48)	2	89.58 hrs		-  (\$400.00)	0	0	\$400.00	\$400.00	\$0.00		
Define Wa	Physical % Complete	0%	<b>3,000.00</b> 1,800.00	(\$2	2,106.38) \$0.00		60 hrs 36 hrs		- /⊈400 00\l	0	0	\$400.00	\$400.00	\$0.00		
Eustrata is	Physical % Complete	nω	\$400.00	(\$2	2,600.00)		8 hrs		(00000000)	0	0	#000 00	<b>ም</b> በበበ በበ	<b>#</b> 0.00		
			\$400.00	•	\$0.00		8 hrs	8 hrs								
			\$400.00		\$0.00		8 hrs	8 hrs								
			7,549.94	(	\$400.06)		151 hrs	151 hrs								
			\$400.00		\$0.00		8 hrs	8 hrs								
Ai (vcsonline com)			0.0 0.0 0.0		90 OO		8 hrs	8 hrs	. [							

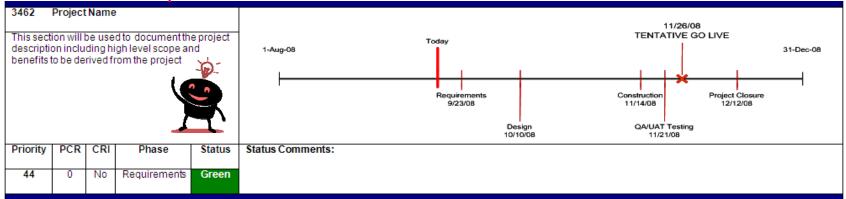


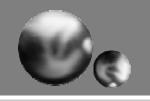
# Schedule and Tracking

### Status Date 9/15

	E		Design Phase								
	VPMi ▼	fileston ▼	Task Name	Duration 🔻	% Complete	VVork	% Wor <sup>↓</sup>	Start <b>▼</b>	Finish	Predec	Resource Names
0		No	□ <project id=""> <project name=""></project></project>	50.9 days	13%	1,217.5 hrs	3%	Thu 8/27/09	Thu 11/5/09		
1	Yes	No	☐ Visioning & Targeting Phase	41.9 days	33%	279.5 hrs	15%	Thu 8/27/09	Fri 10/23/09		
2	No	No	☐ Project Kickoff Meeting	1 day	100%	16 hrs	100%	Thu 8/27/09	Thu 8/27/09		
3		No	Review WR and Schedule Visioning and Target Phase	0.5 days	100%	8 hrs	100%	Thu 8/27/09	Thu 8/27/09		Mike Toad,Suzi Steal
4		No	Identify Project Team Organization	1 day	100%	2 hrs	100%	Thu 8/27/09	Thu 8/27/09	3SS	
5		No	Develop Project Team Communication Plan	1 day	100%	2 hrs	100%	Thu 8/27/09	Thu 8/27/09	3SS	
6		No	Determine Milestone and Timelines	1 day	100%	4 hrs	100%	Thu 8/27/09	Thu 8/27/09	3SS	
7	No	No	☐ Complete Functional Requirements	30.29 daye	<b></b> 70	216 NFS	TZ 70	F.; 9/28/09	Fri 10/9/09		
8		No	Analysis Activity	24 days	50%	192 hrs	13%	Fri 8/28/09	Wed 9/56/39	2	Suzi Steal
9		No	Define Warranty Period	0.25 days	0%	2 hrs	0%	Thu 10/1/09	Thu 10/1/09	8	Suzi Steal
10		No	Evaluate impact to DR Environment and DR Requirements	0.22 days	0%	4 hrs	0%	Thu 10/1/09	Thu 10/1/00	8	Suzi Steal,Bob Architect[25%],Mike To
11		No	Complete Draft Functional Requirements	∠ uu <del>jo</del>	0%	16 hrs	0%	Thu 49/1/83	Mon 10/5/09	8,9,10	Sizi Steal
12		No	Conduct Draft Functional Requirements QA Review Meeting	1.04 days	0%	2 hrs	0%	Thu 10/8/09	Fri 10/9/09	11SS+5	Mike Toad[8%],Sally Tester[8%],Suzi :
13	No	No	☐ Functional Requirements Walkthrough with Team	1.61 days	0%	7.5 hrs	0%	Fri 10/9/09	Mon 10/12/09	11,12	
14		No	Functional Requirements Walkthrough Meeting	0.05 days	0%	3 hrs	0%	Fri 10/9/09	Fri 10/9/09	8,9	Suzi Steal,Devvy Mall,Matt Ball,Sue Mi
15		No	Complete Functional Requirements	0.5 days	0%	4 hrs	0%	Fri 10/9/09	Fri 10/9/09	14,12	Suzi Steal
16		No	Send Functional Requirements to Approvers	0.06 days	0%	0.5 hrs	0%	Fri 10/9/09	Fri 10/9/09	15	Suzi Steal
17		Yes	Functional Requirements Approved	1 day	0%	0 hrs	0%	Fri 10/9/09	Mon 10/12/09	16	

### Dashboard Report





### Open Forum

Questions



Suggestions

Comments

Feedback

Thank you for your participation!