SIUE
CAMPUS RECREATION

Thank you for choosing SIUE this year! Before the rentals begin, below you will find our pricing along with a few of our policies. Please review these thoroughly.

Pricing:

For a two-hour time, slot with lights and staff, the base cost comes to $85.00. In addition, we have kept the 2 additional fees this year. The first fee is a $25 clean up fee. This fee will be charged to teams if there is excess trash left, sunflower seeds (which are prohibited per the signage) or any extra cleaning that needs to be done where we bring in an outside party.

The next fee is a sort of “non-refundable hold” fee. For example, say you wanted to hold 10 dates with us, and you were also trying to get some field space elsewhere. Well, you found out you got 4 of those dates at the other facility. Since we held those dates, we may not be able to give those spaces away anymore so this $25 fee is to ensure the dates you are reserving are ones you will utilize. To minimize field monopolization.

Cancellation Policy:

Teams that need to cancel a reservation should let us know as soon as possible. Any cancellation that needs to be made can be made via email by contacting Tracy Zeigler. Please CC Emily Holmes on all cancelation emails so that the appropriate staff can be notified. Emailing your cancelation also ensures that we have record of the interaction for billing and rescheduling purposes.

Reservations canceled with less than a 48-hour notice will be charged a $25 administrative fee. Any no-call no-show reservation will be charged the full rental fee.

- To cancel a reservation

  Contact Tracy Zeigler at tzeigle@siue.edu and Emily Holmes at emilhol@siue.edu

- To reschedule a reservation

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Please go to the Google Form and submit your new dates. Under the “type of request” section, select the “other” and explain that this is a rescheduled reservation. You can also explain that in the “Additional notes for reservation” section. This keeps all requests in one place.

Weather:

Our turf is an all-weather field, and we will continue to play during light rain. It is up to the discretion of the site supervisor to postpone or end a game due to bad weather.

Our staff monitors lightning. Any strikes within 10 miles call for a 30-minute delay. Every subsequent strike restarts the 30-minute delay.

During extreme heat, it is up to the coaches to determine best practice to ensure the safety of the players. We recommend frequent water breaks, every 10 – 15 minutes, however it is up to the coaches to come up with a plan.

Reservation/Field Set-up:

The gates will open, and you will be allowed on the turf field 30 minutes prior to game time with no exceptions. However, not all reservations are given the complimentary 30-minutes on the turf prior to their reservation due to scheduling. If there is a reservation going on when your team arrives, you are welcome to come earlier and warm up on the grass outside of the turf field until the gates open if there is open space. You will need to exit the field when your reservation time is finished to allow staff to complete their walk through and get the facility ready for the next reservation. Please have your team and spectators remove garbage and belongings to avoid any cleaning fee.

The supervisor on duty will move the bases to the correct length before the reservation starts. Teams and coaches will be responsible for moving the mound and moving it back if wanting to use it for the practice or game. The supervisor on duty can provide a tape measure, but they will not move the mound.

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There are no concessions at this facility, however this is subject to change based on staffing.

Facility and Spectator Policy:

Here are the most common things that we have noticed occurring during rentals that are prohibited.

· Sunflower seeds

· Pets (only service animals defined by state law permitted)

· Smoking

· Alcohol

· Drugs

· Tobacco products (including vapes, e-cigarettes, chewing tobacco, and pouches)

Our staff is aware of these reoccurring issues and have been informed to be on the watch and to enforce these rules during the reservations. If our staff reports infractions of these rules, we will have a conversation with the coach, and it will be the coach's responsibility to discuss with the parents and team. After the second infraction, we will be going to the head of your organization and discussing appropriate protocol from there. Please look at the full Synthetic Turf Policies that are posted on the website for more details.

Please take a look, review, and do not hesitate to reach out with any questions.

Thank you!