

FIRST LAST

Edwardsville, IL 62025

e-id@siue.edu

630-555-2545

EDUCATION

Southern Illinois University Edwardsville (SIUE)

Pre-Engineering: Electrical Engineering

- Honors Program

Edwardsville, IL

Expected: May 2024

York Community High School (YCHS)

High School Diploma

Elmhurst, IL

May 2020

JOB SHADOW EXPERIENCE

Job Shadow (16 hours)

AEP Energy

- Observed an Electrical Engineer over 2 days
- Gained introduction to the utilization of MATLAB and AutoCAD software for planning proposals

March 2020

Chicago, IL

EMPLOYMENT EXPERIENCE

Sales Associate

Old Navy

- Assisted customers with finding the merchandise that best suited their needs
- Informed customers about sales and promotions
- Maintained clean and organized displays while answering questions from customers
- Managed money at the register and trained new employees

April 2017 - July 2020

Oak Brook, IL

STUDENT INVOLVEMENT

- SIUE Engineers without Borders
- SIUE Robotics Club
- SIUE eSports Club
- National Honors Society
- YCHS Yearbook Committee
- YCHS Robotics Club

TIP: Remember to remove your High School information from your Education section and related High School experiences from your resume once you have completed your 1st full year at SIUE. Resumes should be focused on collegiate level experience rather than high school level at that point.

Start gaining experiences at SIUE to replace activities completed during High School as soon as you can!

VOLUNTEER EXPERIENCE

- Metro East Humane Society
- Elmhurst Food Pantry

AWARDS

- SIUE Cougar Pride Scholarship
- YCHS Student of the Month Award

August 2020 - Present

October 2018

Sample Resume – Please contact us for additional assistance.
SIUE Career Development Center | (618)650-3708 | careerdevelopment@siue.edu