

FIRST LAST

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Education

Southern Illinois University Edwardsville (SIUE)
Bachelor of Liberal Studies
Minor: Black Studies

Edwardsville, IL
Expected: May 20xx
GPA 3.0

Relevant Coursework

Race Relations
Public Speaking

History of Black America
Evolution of Jazz Styles

Academic Experience

Liberal Arts Senior Assignment
SIUE

Spring 2025
Edwardsville, IL

- Designed individually and supervised project, such as a student practicum, internship, integrative research paper, presentation, or creative undertaking (explain your project here).
- Presented final presentation to faculty.

Employment History

Cocktail Server
EXO Lounge

September 2022 to December 2024
Edwardsville, IL

- Provided friendly and attentive service.
- Processed a variety of customer payments quickly.
- Ensured guest satisfaction using customer service skills.

Volunteer Experience

Metro Community Church Sunday School Teacher Volunteer

Fall 2024

Skills

- Microsoft Office (Word, Excel, PowerPoint, Teams)
- Google Docs
- Point of Sale (POS) system
- Spanish: Limited Working Proficiency

Honors and Activities

- Campus Outreach (Christian ministry), 2023-2025
- SIUE SOAR (Black Scholar Experience), 2024