SIUE COUGARS

Syllabus for PSYC 494
Senior Capstone
Department of Psychology
Fall 2025: 08/18/2025-12/12/2025

ABOUT THE INSTRUCTOR

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Office Hours: Mondays 9:30-10:45 AM; Wednesdays 12-1 PM on Teams
Office Location: Alumni Hall Room 0301

ABOUT THE COURSE

Course Description
Students will explore research, theories, and individual differences regarding humor. Students will work in teams to develop, conduct and present a research study focused on humor.

Prerequisite Knowledge and Credit Hours
Grade of "C" or better in PSYC 220 and PSYC 221; senior standing in Psychology

Course Goals and Objectives
When you have completed this course, you should be able to:
1. Understand key theories and research in I/O psychology.
2. Conduct a literature review to support a research project.
3. Explain the design, results, and implications of a group research project.
4. Apply ethical skills when working with human participants.
5. Build and manage an SPSS database.
6. Run and interpret SPSS analyses.
7. Present research professionally in a poster session.
8. Collaborate with teammates to create a research poster.
9. Write a research paper summarizing the project.
10. Contribute professionally as an active team member.

Course Textbook
All readings for this course are posted on Blackboard.

IMPORTANT RESOURCES
- Your notes from PSYC 220 and PSYC 221 will be helpful during this course.

- You will create your group's survey in Qualtrics. Below are some resources for accessing and using Qualtrics. Link to access Qualtrics: https://www.siue.edu/its/qualtrics/
- You will use Qualtrics for data collection. If you are not familiar with Qualtrics, watch this introduction video: https://youtu.be/hWM1z4uBP1U
- Later in the semester you will need access to SPSS. There are several ways for you to access SPSS:
  - Remote access to SPSS through SIUE's V-Lab and using your SIUE login:
    - V-Lab login: https://www.siue.edu/its/labsclassrooms/vlab/index.shtml
    - Windows instructions: https://kb.siue.edu/71294
    - Mac instructions: https://kb.siue.edu/96570
    - How to save files to your computer in V-Lab: https://kb.siue.edu/71215
    - How to open files on your computer in V-Lab: https://kb.siue.edu/71221
  - Download SPSS using SIUE ITS instructions: https://www.siue.edu/its/labsclassrooms/vlab/spss.shtml
  - Download a free trial of SPSS directly from IBM. This trial lasts for 30 days, so I recommend downloading it around Week 9: https://www.ibm.com/analytics/spss-trials

PSYCHOLOGY DEPARTMENT SENIOR ASSIGNMENT POLICY

All psychology students at SIUE are required to do a Senior Assignment to graduate. This is the class in which you will complete this project. To pass the Senior Assignment requirement, you must:

1. Pass your Capstone course with a grade of C or better,
2. Present a poster based on the project you completed in the Capstone class at the Department of Psychology's Senior Assignment Poster Session,
3. Have your poster deemed acceptable by the faculty (i.e., a mean rating of 3 or above on the faculty evaluation form), and
4. Fulfill any other senior assignment requirements stipulated by your professor.

If you do not fulfill all four requirements in a given semester, you will need to retake the Capstone course and complete all four requirements in a subsequent semester. For example, if you receive below a C in the Capstone course, even if your poster presentation is deemed acceptable by the faculty, you will fail to complete the senior assignment requirement and must retake Capstone in its entirety with a new project. If you receive a C or better in the Capstone course, but your poster presentation is deemed unacceptable by the faculty, this in most circumstances will result in having to retake Capstone in its entirety, unless the Capstone professor presents evidence to the contrary. To help you, you have several resources: your Capstone professor, the Senior Assignment Coordinator (Dr. Shimizu), and two Senior Assignment Graduate Assistants (Madison Fradelos and Haley Burton).

This semester's Senior Assignment Poster Session will take place on **Tuesday, December 2, 2025 from 3:30 to 4:45** (with a pinning ceremony to follow from 4:45 to 5:15) in the basement of Alumni Hall in the Research Hallway (back hallway by the Resource Center).

Your attendance at this event is **mandatory** to pass Senior Assignment; please plan your schedule accordingly. If a medical emergency or other extenuating circumstance (e.g., jury duty, death in the family, religious obligation) might prevent you from attending the Senior Assignment poster session, you must seek approval from your capstone instructor immediately and provide documentation. If you miss the poster session for this reason, you will be required to complete an individual makeup assignment equivalent to the poster session.

We will have a mandatory in-class meeting with the SRA graduate assistants during the 2nd week of classes where specific procedures relating to SRA will be discussed. Please make every attempt to be in class on that day. Should you be absent, you MUST contact the SRA graduate assistants as soon as possible for an individual appointment with them to hear this information. The SRA GAs' office is AH 0348 (Resource Center). You can e-mail them at psychsra@yahoo.com for an appointment. You can also reach Dr. Shimizu, the Senior Assignment Coordinator, at mshimiz@siue.edu or during his office hours (Monday 11:00 am - 12:00 pm). The SRA GAs will need to be e-mailed by ONE member of your group by **Friday, November 7** with the following information: your Capstone professor's name, the title of your poster, and the names of all other members of your group.

Finally, students who take their capstone class in the fall may consider applying to present their research at the Midwestern Psychological Association (MPA) annual meeting in Chicago the following spring (typically late April). Having your research accepted for presentation here is extremely prestigious and will look great on your vita/resume. If your capstone work is accepted, the Department of Psychology may be able to fund part of your trip's costs, although not guaranteed. The application is typically due toward the end of October. If you are interested in this option, you need to let your capstone professor know and he/she will provide guidance with the application process. Once you commit to this presentation mode, and are accepted, at least one member of your group must attend the conference.

Once again, if you have any questions related to Senior Assignment, please email Dr. Shimizu (mshimiz@siue.edu) or the Graduate Assistants (psychsra@yahoo.com).

COURSE POLICIES

Course Modality
The Department of Psychology follows a policy that requires faculty to teach courses in the modality for which they were designed. Specifically, "All psychology faculty are required to

provide the majority of instruction to all students enrolled in a course in the modality in which the course is designed to be taught (e.g., all courses designed as face-to-face courses must be taught in that manner). Psychology faculty may not modify the course modality for individual students enrolled in a course." By remaining enrolled in this online course, students acknowledge that the course content is developed for online delivery and that they are committed to completing the course as outlined in this syllabus. Continued enrollment in this course affirms that students understand that in-person options are not available. Students who wish to take the course in person are expected to disenroll from this online section and enroll in a section designed for in-person learning, as designated by the university.

Regular and Substantive Interaction
Regular and substantive interaction (RSI) is required as part of new U.S. Department of Education regulations for distance (online) education and it supports student learning in all learning environments (online, face-to-face, hybrid, hyflex, etc.). SIUE faculty participate in RSI by initiating frequent and timely opportunities to engage with students. Because there are several ways to implement RSI, such as facilitating online discussions, scheduling a Teams conference with a student, or holding regularly scheduled review sessions before tests, RSI may look different in every class. To learn more about RSI, use the Online Tips links for Faculty and Students in your Blackboard course websites or visit the Faculty Resources for Regular and Substantive Interaction webpage.

Participation
Our classroom environment must promote the respectful exchange of ideas, including being sensitive to the views and beliefs expressed during online discussions. Your success in this course will depend on your communication, consistent engagement, and active participation in all course activities. Success in this course requires that adhere to the deadlines given below as you complete assignments, discussions, and other course activities. Timely participation in online discussions is very important and is not optional. You are expected to post and reply to discussions promptly consistent with the requirements contained within the course syllabus and discussion rubric.

Blackboard
Important information, including announcements, grades, and course materials, will be posted on Blackboard. All assignments must be submitted through Blackboard; the instructor will not accept e-mailed assignments or links to assignments. Submit text or a file, either a .doc, .docx, or .pdf. For the best experience, use Firefox or Chrome on a desktop or laptop computer to access Blackboard at https://bb.siue.edu. Do not use the downloadable Blackboard app, Safari browser, or a smartphone or tablet, as these may cause issues with displaying or submitting assignments properly. If Blackboard is inaccessible when submitting assignments, try a different browser (e.g., Firefox or Chrome) and then try a different device (e.g., tablet, smart phone, or a computer at SIUE's Lovejoy Library). If the issue persists, email ITS immediately and CC the

instructor. If ITS confirms that Blackboard is/was the issue, assignment extensions commensurate with the amount of time Blackboard was inaccessible will be granted to the entire class.

Technology Requirements

Technical requirements for students can be found in this [ITS Knowledge Base article](#). Students in this course need access to:

- A computer with internet access and an updated internet browser,
- Their SIUE e-mail and Blackboard accounts,
- Microsoft Office 365 (Word and PowerPoint),
- Teams,
- Qualtrics, and
- SPSS.

Missed/Late Assignments Policy

Missed/late assignments will forfeit 25% of the total points each day they are late; no assignments will be accepted after the course ends. They are considered late if they are submitted even one second after the deadline. For example, if an assignment is due at 11:59 PM, submitting it at 11:59:01 PM will be counted as late. Submission times will be determined by Blackboard timestamps. Emergencies (such as technology issues or illness) do not exempt students from this policy. To avoid issues, please plan ahead and submit these written assignments as soon as possible, before the due date. Do not wait until the last minute.

Extended Absences Due to Serious Illness, Life Circumstances, Etc. Policy

If you need to miss many classes due to illness, personal issues, or other reasons, and cannot meet assignment deadlines, it is strongly recommended that you withdraw from this course. You can reenroll in a future semester when you can fully participate and perform at your best. By remaining enrolled in this course, you acknowledge that the late work and other related policies will apply in all circumstances. For information about course withdrawal deadlines and the Department of Psychology Policy on Incomplete Grades and Withdrawal, please refer to the appropriate section in the syllabus.

Intermittent/Extended Absences Accommodation Policy

It is not necessary to complete an Access Extended/Intermittent Absence Form for this course. The text of this section will serve as the agreement for students who receive this accommodation. If Access requires the submission of such a form, the policy text in the syllabus shall prevail and supersede any agreement on the form. An intermittent/extended absences accommodation formally recognizes that students may experience "consecutive or recurring absences" as documented by Access. This accommodation does not allow assignments to be submitted after deadlines. The instructor reserves the right to decline such requests. In addition, the instructor reserves the right to require additional documentation (e.g., hospital

admission paperwork) for more than one missed quiz in a semester. Students who anticipate missing many days/assignments are encouraged to postpone enrollment until a semester when they are better able to participate and perform at their best. Students who receive this accommodation and miss class are responsible for the steps outlined in the "Missed/Late Assignments Policy" section above.

Grading Overview
Your final letter grade will be determined by your performance on the following assignments:

Learning Assignments	Course Outcomes	Points	% of Final Grade[a]
1. Attendance (28 @ 5 points each)	1-10	140	32.6
2. Introduction to Your Group Discussion	10	5	1.2
3. Senior Assignment Intake Form	N/A	5	1.2
4. Compliance Education	1-10	20	4.7
5. Research Question & Hypotheses	1-10	5	1.2
6. List of Potential Sources	1-10	5	1.2
7. Bibliography (Rough: 5; Final Draft: 5)	1-10	10	2.33
8. Literature Review (Rough: 10; Final Draft: 10)	1-10	20	4.7
9. Questionnaire (Rough: 10; Final Draft: 10)	1-10	20	4.7
10. Methods Section (Rough: 10; Final Draft: 10)	1-10	20	4.7
11. Preliminary Data Analyses Discussion	1-10	5	1.2
12. Results Section (Rough: 10; Final Draft: 10)	1-10	20	4.7
13. Discussion Section (Rough: 10; Final Draft: 10)	1-10	20	4.7
14. Poster (Rough: 10; Final Draft: 10)	1-10	20	4.7
15. Paper	1-10	25	5.81
16. Poster Presentation	1-10	25	8.81
17. After Action Review & Group Evaluations	10	10	2.33
18. Group Participation	10	50	11.63
19. Program Assessment Test	1-10	5	1.2
TOTAL POINTS		**430**	**100**

[a]For every learning assessment that is not completed, your final grade will be reduced by 1 letter. If you miss more than 2 class meetings, your final grade will be reduced by 1 letter. If you miss more than 4 class meetings, you will fail the course and be required to take it again in a future semester.

Grading Scale

Final letter grades are based on the total points earned as shown in the following grading table:

Grade		%	Points	Description
A	=	90—100	387.0—430.0	Excellent
B	=	80—89	344.0—386.9	Good
C	=	70—79	301.0—343.9	Satisfactory
D	=	60—69	258.0—300.9	Poor
F	=	0—59	0—257.9	Failure

Grading Rubric[s]

Grading rubrics can be found on Blackboard.

Feedback and Grading

Assignments will be graded in the order they are submitted to Blackboard. Most grades will be posted within one week of the due date. You can find your grade by clicking the My Grades link on the left menu of the Blackboard course. If there is a rubric attached to the assignment, you can click your score to see the instructor's detailed written feedback, including suggestions for improvement, and the grading rubric scores. All grading discrepancies must be discussed via Teams within 1 week of the grade being posted. Start by emailing the instructor with the date and time you would like to visit their office hours and outline why your work warrants a regrade. If your request is approved, the instructor will regrade the assignment. Note that a regrade does not guarantee point adjustments. Other grading policies are as follows:

- Please do not ask for individualized extra credit. The instructor may deduct points from students who ask.
- Please do not request rounding or curving. The instructor may deduct points from students who ask.
- Please do not resubmit an assignment after it has been graded; the instructor will grade one submission per student per assignment.

Academic Integrity/Plagiarism

All work submitted in this course must be original and created specifically for this course. Students are not permitted to submit work previously produced for other courses, whether it is from the same course in a different semester or a different course entirely. Submitting work from previous courses will be treated as academic misconduct.

Plagiarism is the use of another person's words or ideas without crediting that person. Plagiarism and cheating will not be tolerated and may lead to failure on an assignment, in the class, or dismissal from the University, per the SIUE academic dishonesty policy. Students are responsible for complying with university policies about academic honesty as stated in the University's Student Academic Conduct Code.

The use of artificial intelligence (AI) tools and applications (such as ChatGPT) to generate content for course assignments and assessments is prohibited and violates SIUE's academic policy. Any such use will be considered academic misconduct in this course. Plagiarism and AI detection software may be used to analyze submitted work.

Recordings of Class Content
Video, photographic, and audio recordings of class sessions are prohibited. Faculty recordings of lectures and/or other course materials are meant to facilitate student learning and to help facilitate a student who has missed class due to illness or quarantine. As such, students are reminded that recording, as well as replicating or sharing of any course content and/or course materials without the express permission of the instructor of record, is not permitted, and may be considered a violation of the University's Student Conduct Code (3C1), linked here: https://www.siue.edu/policies/3c1.shtml.

Email Etiquette
Before emailing the instructor, check the syllabus and then Blackboard for answers to your questions. When emailing the instructor, please include the following information in complete, coherent sentences:
- A formal greeting,
    - Do not use the instructor's first name, "Hey", or other unprofessional jargon.
- Your first and last name,
- Your course name and section number, which can be found at the top of this syllabus, and
- Your specific question, which cannot be answered by the syllabus, Blackboard, or course materials.

Diversity and Inclusion
SIUE is always committed to respecting everyone's dignity. In order to learn, exchange ideas, and support one another, our virtual and physical classrooms must be places where students and teachers feel safe and supported. Systems of oppression permeate our institutions and our classrooms. All students and faculty have the responsibility to co-create a classroom that affirms inclusion, equity, and social justice, where racism, sexism, classism, ableism, heterosexism, xenophobia, and other social pathologies are not tolerated. Violations of this policy will be enforced in line with the SIUE Student Conduct Code. The Hub https://www.siue.edu/csdi is an excellent resource for students for support and community.

Any person who believes they have experienced or witnessed discrimination or harassment can contact Ms. Jamie Ball, Director in the Office of Equal Opportunity, Access and Title IX Coordination at (618) 650-2333 or jball@siue.edu. There is also an online form for reporting bias incidents at https://cm.maxient.com/reportingform.php?SIUEdwardsville&layout_id=10.

Pregnancy and Newly Parenting Policy
This policy and procedure are established to ensure the protection and equal treatment of pregnant students, students with pregnancy-related medical conditions including as a result of the termination of pregnancy, and students who become new parents including parents adopting or fostering to adopt for the first 12 weeks a child is in the home, in accordance with Federal and State guidelines and regulations. "New Parents" refers to a parent who has recently welcomed a newborn or adopted a child or is fostering to adopt a child and needs support to mitigate the disruption in academic progress within the first 12 weeks of parenting or a parent that needs support due to medical necessity attributed to pregnancy or delivery of a child; care of newborn; or lactation within the first year of child's life or legal adoption/fostering. Visit Policies and Procedures - Student Rights and Conduct - Newly Parenting Policy - 3C15 to view the full policy and learn how to request accommodations through the Office of Equal Opportunity, Access, and Title IX Coordination (EOA).

Technology Privacy Information
We will be using Blackboard in this course. View the Anthology Blackboard Privacy Statement to review how your data is being used and stored.

ADDITIONAL SUPPORT

Services for Students Needing Accommodations
Students needing accommodations because of medical diagnosis or major life impairment will need to register with Accessible Campus Community and Equitable Student Support (Access) and complete an intake process. Access is located in the Student Success Center, Room 1203, myaccess@siue.edu, 618-650-3726. Students with accommodations should discuss these with the instructor at the beginning of the course.

Academic and Other Student Services
As an enrolled SIUE student, you have a variety of support available to you, including:
- Lovejoy Library Resources
- Academic Success Sessions
- Tutoring Resource Center
- The Writing Center
- Academic Advising
- Financial Aid

- [Campus Events](#)
- [Counseling Services](#)

If you find that you need additional support, please reach out to me and let me know.

Cougar Care
Dealing with the fast-paced life of a college student can be challenging, and the instructor supports a student's decisions to prioritize mental health. Students have access to counseling services on campus (Student Success Center, 0222). Make an appointment by visiting [cougarcare.siue.edu](#) or by calling [618-650-2842](#).

Student Success Coaches
[Student success coaches](#) work across campus to serve the SIUE student population with the tools and resources to adjust to and meet the demands of the college experience. Success coaches provide direct services such as time management support and referrals to campus resources. If you find yourself in need of academic or personal support, or in a situation that is preventing you from being successful in the classroom, please utilize [Starfish](#) to connect with a coach as soon as possible. The sooner you engage, the sooner you can access the information or tools you need that may help you get back on track.

Technical Support
Since this is an online course, you are expected to have reliable Internet access on a regular basis. It is your responsibility to address any computer problems that might occur. Such problems are not an excuse for delays in meeting expectations or for missing course deadlines. Contact ITS at [618-650-5500](#) or at [help@siue.edu](#) with any technical concerns. You can also check the functionality of University systems, including Blackboard, at the [ITS System Status page](#), or search the [ITS Knowledge Base](#) for various how-to and troubleshooting guides.

Tips for taking online assessments:
- Set up a wired (Ethernet) Internet connection on your computer.
- Do not use a mobile device, such as a phone or tablet.
- Read the instructions and directions carefully.
- Be prepared to complete the assessment in the allotted time.

PSYCHOLOGY DEPARTMENT POLICIES

Psychology Department's Policy on Plagiarism
Plagiarism includes presenting someone else's words without quotation marks (even if you cite the source), presenting someone else's ideas without citing that source, or presenting one's own previous work as though it were new. When paraphrasing from another source or your

own work, at the very least, the student should change the wording, sentence syntax, and order of ideas presented in the paper. Additionally, you should not submit a paper, or parts of a paper, written to fulfill the requirements of one class for the requirements in another class without prior approval of the current instructor and appropriate citation. Ideally, the student will integrate ideas from multiple sources while providing critical commentary on the topic in a way that clearly identifies whether words and ideas are those of the student or are from another source. Plagiarism is one type of academic misconduct described in SIUE's Student Academic Code (http://www.siue.edu/policies/3c2.shtml). University policy states that "Normally a student who plagiarizes shall receive a grade of F in the course in which the act occurs. The offense shall also be reported to the Provost." (http://www.siue.edu/policies/1i6.shtml). The University policy discusses additional academic sanctions including suspension and expulsion from the University. To ensure that you understand how to avoid plagiarism, we encourage you to review the information on plagiarism provided on the Department of Psychology web page at http://www.siue.edu/education/psychology/plagiarism.shtml.

Psychology Department's Policy on Incomplete Grades and Withdrawal
All withdrawals must be completed by the end of the 13th week of classes during fall and spring, and by a similarly late date (i.e., before 82% of class meetings have occurred) in any summer term. Grades that apply to students who initiate a withdrawal and grades that apply when a student fails to officially withdraw within established deadlines are determined by university policy (see https://www.siue.edu/policies/table-of-contents/1j1.shtml). The granting of a grade of I (Incomplete) is not automatic. It is available only in cases when a student has completed most of the work required for a class but is prevented by a medical or similar emergency from completing a small portion of the coursework before the deadline for grade submission. An I must be approved by the instructor with appropriate documentation provided by the student. If an instructor agrees to give a student an I, the instructor will fill out a Memorandum of Incomplete Grade to be kept with the student's records. If the work is not completed by the time specified on the Memorandum, the student's grade will be changed from I to F.

Psychology Department's Writing Policy
As a student in this course, you will be expected to display university-level writing, which includes completing course assignments that meet the following basic writing criteria. Specifically, all written assignments completed for this course should include:
- clear transitions from sentence to sentence and idea to idea (e.g., paper is organized/flows well);
- verb tense consistency;
- clear and unambiguous sentences and ideas;
- writing that is free of typos, spelling errors, and major grammatical errors; and
- properly formatted citations and references (if relevant).

This is by no means an exhaustive list of basic writing skills, but it will give you an idea of what we are looking for in our papers. If you feel you need help with your writing, you are encouraged to seek assistance from the writing center on campus (http://www.siue.edu/is/writing) or utilize one of the many online resources they have identified to help students (http://www.siue.edu/is/writing/resources.shtml). If your graded written assignments fail to meet the basic writing requirements listed above (and any others found to be appropriate by your instructor), the instructor will stop the grading process and return the paper to you (see below for the specific policy for this class). The penalty for unacceptable writing in this class is as follows: You will have one week to revise and resubmit your paper through Blackboard, and you will lose 10 points from the final grade.

SIUE Statement on Diversity
All societies and people have contributed to the rich mix of contemporary humanity. In order to achieve domestic and international peace, social justice, and the development of full human potential, we must build on this diversity. SIUE nurtures an open, harmonious, and hospitable climate that facilitates learning and work. Each member of the University is responsible for contributing to such a campus environment.

SIUE Nondiscrimination Policy
Southern Illinois University Edwardsville (SIUE) is a public comprehensive University committed to creating and maintaining a diverse community in which students, faculty, and staff can learn and work together in an environment free of discrimination and free from any form of illegal harassment. Such actions violate the dignity of the individual and the integrity of the University as an institution of learning. SIUE prohibits discrimination against employees, applicants for employment and students based on age, color, disability, marital status, national origin, race, religion, sex, sexual orientation, or veteran's status. Discrimination in any form will not be tolerated; management and supervisory personnel, at all levels, are responsible for taking reasonable and necessary action to prevent discrimination.

COURSE SCHEDULE

All material, assignments, and deadlines are subject to change with prior notice. It is your responsibility to stay in touch with your instructor, review the course site regularly, or communicate with other students, to adjust as needed if assignments or due dates change.

Week	Day	Learning Tasks	Assignments and Due Dates[a]

1	8/18	Review syllabus Assignment to groups	o Introduction to Your Group – 8/24 at 11:59 PM
1	8/20	In-class work	o Attendance Form o Senior Assignment Intake Form – 8/24 at 11:59 PM o Compliance Education – 8/24 at 11:59 PM
2	8/25	In-class work	o Attendance Form o Research Question & Hypotheses – 8/25 at 10:45 AM
2	8/27	In-class work	o Attendance Form o List of Potential Sources – 8/27 at 10:45 AM
3	9/3	In-class work	o Attendance Form o Rough Draft of Bibliography – 9/3 at 10:45 AM
4	9/8	In-class work	o Attendance Form o Final Draft of Bibliography – 9/8 at 10:45 AM
4	9/10	In-class work	o Attendance Form
5	9/15	In-class work Literature review development	o Attendance Form o Rough Draft of Literature Review – 9/15 at 10:45 AM
5	9/17	In-class work Literature review development	o Attendance Form
6	9/22	In-class work Literature review finalization	o Attendance Form o Final Draft of Literature Review – 9/22 at 10:45 AM

6	9/24	In-class work Questionnaire development	o Attendance Form
7	9/29	In-class work Questionnaire development	o Attendance Form o Rough Draft of Questionnaire – 9/29 at 10:45 AM
7	10/1	In-class work Questionnaire pilot testing	o Attendance Form
8	10/6	In-class work Questionnaire finalization	o Attendance Form o Final Draft of Questionnaire – 10/6 at 10:45 AM
8	10/8	In-class work	o Attendance Form o Begin Data Collection – 10/8 at 10:45 AM
9	10/13	In-class work Methods section development	o Attendance Form o Rough Draft of Methods Section – 10/13 at 10:45 AM
9	10/15	In-class work Methods section finalization	o Attendance Form o Final Draft of Methods Section – 10/15 at 10:45 AM
10	10/20	In-class work Preliminary data analysis	o Attendance Form o Preliminary Data Analysis Discussion – 10/22 at 9:30 AM
10	10/22	In-class work Data analysis Results section development	o Attendance Form o End Data Collection – 10/22 at 10:45 AM o Rough Draft of Results Section - 10/22 at 10:45 AM
11	10/27	In-class work Results section finalization	o Attendance Form o Final Draft of Results Section – 10/27 at 10:45 AM

11	10/29	In-class work Discussion section development	o Attendance Form o Rough Draft of Discussion Section – 10/29 at 10:45 AM
12	11/3	In-class work Discussion section finalization	o Attendance Form o Final Draft of Discussion Section – 11/3 at 10:45 AM
12	11/5	In-class work Poster development	o Attendance Form o Rough Draft of Poster – 11/5 at 10:45 AM o Email Graduate Students – 11/7 at 12:00 PM
13	11/10	In-class work Poster finalization (for instructor)	o Attendance Form o Final Draft of Poster – 11/10 at 10:45 AM
13	11/12	In-class work Paper development	o Attendance Form
14	11/17	In-class work Poster finalization (for print)	o Attendance Form o Print Poster – 11/17 at 10:45 AM
14	11/19	In-class work Paper finalization	o Attendance Form o Final Draft of Paper – 11/19 at 10:45 AM
15	12/1	Prepare for the Senior Assignment Poster Session	o Attendance Form o Mock Poster Presentation – 12/1 at 10:45 AM
15	12/2[b]	Attend the Senior Assignment Poster Session	o Poster Presentation – 12/2 at 3:30 PM
15	12/3	Discuss your capstone experience with your group members	o After Action Review – 12/3 at 10:45 AM o Group Evaluations – 12/3 at 10:45 AM

16	12/8-12/12	NO CLASS MEETING	o Program Assessment Test – 12/12 at 11:59 PM[c]

[a] All assignments must be submitted the date and time listed in parentheses to be eligible for full credit; the late policy will apply to all late assignments.

[b] The Senior Assignment Poster Session will take place on Tuesday, December 2, 2025 from 3:30 to 4:45 (with a pinning ceremony to follow from 4:45 to 5:15) in the basement of Alumni Hall in the Research Hallway (back hallway by the Resource Center).

[c] Under no circumstances will late assignments be accepted after the course ends on 12/12/25 at 11:59 PM.