Office of Equal Opportunity, Access and Title IX Coordination Southern Illinois University Edwardsville Campus Box 1025 Edwardsville, IL 62026-1025

RECRUITMENT ROUTING SLIP

ATTACHED TO POSITION DESCRIPTION. (Include Purchase Requsition if position is to be advertised in publications outside the University.) PLEASE NOTE: No approval shall be given by any office unless approval has been given at all prior levels.						
Position to be filled:						
New	Replacement					
If a STATE position, how	is it funded? New Funding Required Currently Funded Position Realign Current Budget					
Approved by:						
Dean	Dean, Director, or Other Administrative Officer Date					
Chan	Chancellor, Vice Chancellor (or designee)					
Office	Office of Equal Opportunity, Access and Title IX Coordination					
Hum	an Resources	Date				
Purcl	nasing Office (if required by external advertisement)	Date				

Human Resources or the Purchasing Office, as the case may be, will return the routing slip and position description to the Office of the Chancellor; Provost and Vice Chancellor; Vice Chancellor for Administration; Vice Chancellor for Antiracism, Diversity, Equity, and Inclusion, or the Vice Chancellor for University Advancement as appropriate.

Southern Illinois University Edwardsville Office of Equal Opportunity, Access and Title IX Coordination NOTICE OF EMPLOYMENT OPPORTUNITIES

For Faculty and Professional Staff

Terms of appointment: (You may select one of each appropriate category and fill in any blanks appropriately or use this as a guide to provide your own narrative being sure to address all the information.) Faculty: Fiscal Academic Term (specify the academic terms) OR Tenure track beginning Professional Staff Bargaining Non-Bargaining Regular Continuing Durational Term For Term or Durational Appointments:
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Professional Staff Bargaining Non-Bargaining Regular Continuing Durational Term
Regular Continuing Durational Term
Durational Term
For Term or Durational Appointments:
Beginning: Through:
(immediately) (a number of months) (a specific date) (a specific date)
(an academic term) (an academic term)
Possibility of Renewal? Yes No
For Continuing or Regular Appointments:
Number of Months:
Renewal Period Beginning: Through:
(Fiscal Year, Academic Year, Specific Dates)
If the source of funds is Non-State, is the renewability of this appointment based on availability of funds? Yes No

Percent of Appointment:

Southern Illinois University Edwardsville Office of Equal Opportunity, Access and Title IX Coordination

NOTICE OF EMPLOYMENT OPPORTUNITIES

For Faculty and Professional Staff

Source of funds:	Local	State	Federal				
Salary range:	From:		To:				
Qualifications re	quired:						
Please include the	e following in a brief r	narrative:					
- Degree Required (include area of specialization if appropriate)							
- Degree C	Considered (should b	e included o	nly if a lesser degre	ee will be considered),			
- Experience Required (include number of years if appropriate)							
- Experien	ce Considered (shou	ıld be include	ed only if lesser exp	perience will be considered)			
Closing date for a	pplication:						
Must be at least 2	0 working days from (date of postii	ng. Note that the be	beginning appointment date may not precede this closing date.			
SUBMIT LETTER OF APPLICATION, RESUME, TRANSCRIPT, AND REFERENCE TO:							

Security-sensitive positions (those involving work with children, handling University funds or controlled substances, or working as security agents) require a criminal background investigation before an offer of appointment can be made.

As an equal opportunity employer, SIUE offers equal opportunity without regard to race, color, creed or religion, age, sex, national origin, veteran status, or disability.