

Room Rates Effective July 1, 2024 *all discounts factored into price

Event Space	Student Organization	Campus Department (Internal Only)	Campus Department (w/ External Guests)	Off Campus Group
Board Room	\$0.00	\$0.00	\$60.00	\$150.00
Conference Ctr	\$187.50	\$0.00	\$300.00	\$750.00
Cougar Terrace	**	**	**	**
Dogwood	\$0.00	\$0.00	\$50.00	\$125.00
Goshen Lounge	\$0.00	\$0.00	\$100.00	\$250.00
Hackberry	\$0.00	\$0.00	\$50.00	\$125.00
Hickory	\$0.00	\$0.00	\$50.00	\$125.00
Illinois	\$0.00	\$0.00	\$50.00	\$125.00
Information Table	\$0.00	\$0.00	\$80.00	\$200.00
International Room	\$0.00	\$0.00	\$60.00	\$150.00
Legacy Room	\$125.00	\$200.00	\$200.00	\$500.00
Madison Room	\$125.00	\$0.00	\$200.00	\$500.00
Magnolia Room	\$0.00	\$0.00	\$60.00	\$150.00
Maple Room	\$0.00	\$0.00	\$50.00	\$125.00
Meridian Ballroom	\$250.00	\$0.00	\$400.00	\$1,000.00
Mississippi Room	\$0.00	\$0.00	\$50.00	\$125.00
Missouri Room	\$0.00	\$0.00	\$50.00	\$125.00
MUC Plaza	\$0.00	\$0.00	\$100.00	\$250.00
Oak Room	\$0.00	\$0.00	\$50.00	\$125.00
Redbud Room	\$0.00	\$0.00	\$50.00	\$125.00
St Clair Room	\$125.00	\$0.00	\$200.00	\$500.00
University Club	\$0.00	\$0.00	\$50.00	\$125.00
Willow Room	\$0.00	\$0.00	\$50.00	\$125.00

**In order to Book the Cougar Terrace Clients MUST

Have a reservation for the same time in the Legacy Room

AND

Have a minimum catering order of \$500, which will make the Cougar Terrace Free

OR

Pay a \$250 fee to reserve the space.

Room Rates Effective July 1, 2025 *all discounts factored into price

Event Space	Student Organization	Campus Department	Off Campus Group
Board Room	\$0.00	\$45.00	\$150.00
Conference Ctr	\$187.50	\$225.00	\$750.00
Cougar Terrace	**	**	**
Dogwood	\$0.00	\$37.50	\$125.00
Goshen Lounge	\$0.00	\$75.00	\$250.00
Hackberry	\$0.00	\$37.50	\$125.00
Hickory	\$0.00	\$37.50	\$125.00
Illinois	\$0.00	\$37.50	\$125.00
Information/Display Table	\$0.00	\$60.00	\$200.00
International Room	\$0.00	\$45.00	\$150.00
Legacy Room	\$125.00	\$150.00	\$500.00
Madison Room	\$125.00	\$150.00	\$500.00
Magnolia Room	\$0.00	\$45.00	\$150.00
Maple Room	\$0.00	\$37.50	\$125.00
Meridian Ballroom	\$250.00	\$300.00	\$1,000.00
Mississippi Room	\$0.00	\$37.50	\$125.00
Missouri Room	\$0.00	\$37.50	\$125.00
MUC Plaza	\$0.00	\$75.00	\$250.00
Oak Room	\$0.00	\$37.50	\$125.00
Redbud Room	\$0.00	\$37.50	\$125.00
St Clair Room	\$125.00	\$150.00	\$500.00
University Club	\$0.00	\$37.50	\$125.00
Willow Room	\$0.00	\$37.50	\$125.00

**In order to Book the Cougar Terrace Clients MUST

Have a reservation for the same time in the Legacy Room

AND

Have a minimum catering order of \$500, which will make the Cougar Terrace Free

OR

Pay a \$250 fee to reserve the space.

Equipment Rates Effective July 1, 2024 *all discounts factored into price

Items with * after them are only billed if added to your event day of

Item	Student Organization	Campus Department	Outside Group	
Chairs	\$0.10	\$0.30	\$1.00	*if added Day Of
Chairs, Black Folding	\$0.10	\$0.30	\$1.00	*if added Day Of
Chairs, Red Folding	\$0.10	\$0.30	\$1.00	*if added Day Of
Chair, (Highchair)	\$0.10	\$0.30	\$1.00	*if added Day Of
Stool	\$0.10	\$0.30	\$1.00	*if added Day Of
Bases	\$0.15	\$0.45	\$1.50	
Black Stanchions	\$0.15	\$0.45	\$1.50	
Coat Rack	\$1.25	\$3.75	\$12.50	
Crossbars	\$0.15	\$0.45	\$1.50	
Drape Pannels	\$0.45	\$1.35	\$4.50	
Easel	\$0.50	\$1.50	\$5.00	
Flag, Illinois	\$0.50	\$1.50	\$5.00	
Flag, U.S.	\$0.50	\$1.50	\$5.00	
Mobile White Boards w/ Dry Erase Markers	\$1.50	\$4.50	\$15.00	
Piano (Grand)	\$10.00	\$30.00	\$100.00	
Piano (Upright)	\$6.00	\$18.00	\$60.00	
Pipe & Drape (height of pipe 9')	\$1.55	\$4.65	\$15.50	
Podium, Metal	\$12.50	\$37.50	\$125.00	
Podium, Wooden	\$5.00	\$15.00	\$50.00	
Tape Stantions	\$0.15	\$0.45	\$1.50	
VIP Stage Backdrop (14' Height)	\$7.00	\$21.00	\$70.00	
Water Stand	\$0.50	\$1.50	\$5.00	
Table: High Top	\$1.00	\$3.00	\$10.00	*if added Day Of
Tables, 6 foot Round	\$1.50	\$4.50	\$15.00	*if added Day Of
Tables, 6x30-in Exterior	\$1.00	\$3.00	\$10.00	*if added Day Of
Tables, 6x30-in Gray	\$1.00	\$3.00	\$10.00	*if added Day Of
Tables, Serpentine	\$1.00	\$3.00	\$10.00	*if added Day Of
Tables: 6x18"	\$1.00	\$3.00	\$10.00	*if added Day Of

Special Items	Student Organization	Campus Department	Outside Group
Assist Chair	\$0.00	\$0.00	\$0.00
Dance Floor (Portable)	\$150.00	\$150.00	\$150.00
Handicap Ramp	\$0.00	\$0.00	\$0.00
Patio Platform Stage (4x4 pcs) - 8x8	\$120.00	\$120.00	\$120.00
Patio Platform State (4x4 pcs) - 8'x12'	\$180.00	\$180.00	\$180.00
SIUE Step and Repeat (Small)	\$35.00	\$35.00	\$35.00
SIUE Step and Repeat (Large)	\$55.00	\$55.00	\$55.00
Red SIUE Logo Linen	\$5.00	\$5.00	\$5.00
Stage, per 16" section (4x8)	\$40.00	\$40.00	\$40.00
Stage, per 16" section (6x8)	\$40.00	\$40.00	\$40.00
Stage, per 32" section (6x8)	\$40.00	\$40.00	\$40.00
Steps for Stage 16"	\$0.00	\$0.00	\$0.00
Steps for Stage 32"	\$0.00	\$0.00	\$0.00
Trash Can/Recycle Bins	\$5.00	\$5.00	\$5.00
VIP Podium	\$150.00	\$150.00	\$150.00

Tech Equipment Rates Effective July 1, 2024 *all discounts factored into price

	Student Organization	Campus Department	Off Campus Group
10 ft Lighting Trusses	\$7.50	\$22.50	\$75.00
6ft Lighting Trusses	\$5.00	\$15.00	\$50.00
Audio Interface/USB Camera	\$10.00	\$30.00	\$100.00
Ballroom Data Projector (includes the installed screens)	\$25.00	\$75.00	\$250.00
Basic Lighting Package	\$10.00	\$30.00	\$100.00
Bose Mini Speaker	\$2.50	\$7.50	\$25.00
Conference Center Projector and Screen	\$20.00	\$60.00	\$200.00
Ethernet Cable	\$0.00	\$0.00	\$0.00
Extension Cord with Power Strip	\$0.00	\$0.00	\$0.00
HDMI Cable	\$0.00	\$0.00	\$0.00
Laptop	\$17.50	\$52.50	\$175.00
Laptop Adapter	\$5.00	\$15.00	\$50.00
LED Lighting Package (16 Ceiling Mounted Lights)	\$10.00	\$30.00	\$100.00
Portable Display (30")	\$10.00	\$30.00	\$100.00
Portable Display (70")	\$20.00	\$60.00	\$200.00
Portable Projector Av Cart and Screen, 4000 lumen, Includes Bose Mini Speaker. Interior use only	\$12.50	\$37.50	\$125.00
Up Light Slim	\$2.00	\$6.00	\$20.00
Uplight Pro	\$2.00	\$6.00	\$20.00
Wired Microphone	\$2.50	\$7.50	\$25.00
Wireless Handheld	\$10.00	\$30.00	\$100.00
Wireless Lavalier Microphone	\$10.00	\$30.00	\$100.00
Wireless Presentation Controller	\$2.50	\$7.50	\$25.00

Miscellaneous Fees Effective July 1, 2024

Services and Fees MUC/SSC	Fees for All MUC Clients
Additional Building Hours	\$175 per Hour
Damage	\$50 Plus Repair Costs
Extra Diagramming Fee - Non-Standard	\$25.00
Diagramming Fee - Standard	\$0.00
Client Moved Equipment Fee	\$25 Minimum
Excessive Cleaning	\$75 plus labor
Late Equipment requests	\$25.00
Late Setup Change per instance	\$25.00
Tampering with Tech Equipment	\$100.00
No Call &/or No Show	\$100.00
Same Day Cancellation (Room Not Set Up)	\$25.00
Same Day Cancellation (Room Set Up)	\$25.00 plus Labor Costs
Student Tech Support (2-Hour Minimum applies; adjust lighting, volume and AV Troubleshooting)	\$35 per hour