

NEWSLETTER



Ready, Set, Spring!

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IRB Protocol Timelines

If Spring means graduation is just around the corner for you, don't forget to consult the [IRB review timelines](#) to ensure you have sufficient time to complete that Senior project. IRB determination may take several weeks, particularly if revisions are requested. Please use the following estimates as a guide in the review process:

- Exempt Review, 1-3 weeks
- Expedited Review, 3-6 weeks
- Full Board Review, 4-8 weeks or longer

Please note, exempt and expedited protocols are reviewed on a continuous basis, but full board protocols are only reviewed once a month during a convened IRB meeting. The deadline to submit a full board protocol is always two weeks before the second Wednesday of the month in which you would like it to be considered.

Is a Classroom Protocol appropriate for all classroom research projects involving human subjects?

A classroom protocol allows a faculty member to complete a single IRB application for an entire class research assignment in which all students are conducting similar research. This type of protocol submission is designed for courses in which students are learning how to perform research, the research meets all exempt review requirements, and is not meant for publication or presentation outside the SIUE campus community.

For more information on classroom protocols, please see our [Classroom Protocol Guidelines](#).



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When to Submit a COI Disclosure Form

Our office is frequently asked when and how often SIUE personnel should submit a Conflict of Interest (COI) disclosure form. There are three situations that indicate a need to submit a COI disclosure form:

1. You are submitting a proposal in Kuali Research for external funding from a sponsor that requires COI disclosure (i.e., federal sponsors).
2. You already have an active funded project that requires annual COI disclosure for the life of the award.
3. There has been a change with your disclosure (e.g., new outside activity or employment, new significant financial interest, newly added investigator to an awarded project, etc.).

The COI Disclosure form is submitted in Kuali Research. The annual reporting and prior approval for outside employment and other activities are submitted through Kuali Build's Outside Employment & Other Activities form.

UPCOMING EVENT

 RESEARCH ETHICS
Register at: z.umn.edu/ResearchEthics2025

The Ethical Use of Artificial Intelligence in Research: Challenges & Emerging Guidance

ANNUAL RESEARCH ETHICS DAY

Wednesday, March 5, 2025
9:00am - 3:00pm Central time
University of Minnesota
Webinar on Zoom



A webinar sponsored by the Vice President for Research & Innovation; Consortium on Law and Values in Health, Environment & the Life Sciences; Masonic Cancer Center; and Clinical and Translational Science Institute

Webinar: Wednesday, March 5, 2025, 9am-3pm Central time

Register at: <https://z.umn.edu/ResearchEthics2025>

This conference will bring together **leading experts from a range of disciplines**, from biomedical sciences to the humanities, to confront the challenge of ethical use of AI in research. National leaders will discuss **how AI is being used in research, the challenges to research ethics and integrity, current guidance on using AI in research and publication**, including how to address concerns that training sets for LLMs may not be sufficiently representative, leading to biased models. Speakers will also debate how LLMs should be used in academic writing and peer review, and **how students should use these tools**. The conference will consider when and how researchers should seek informed consent to use of AI in research protocols, and how IRBs can effectively provide oversight for research with AI tools. The conference will **offer recommendations** for researchers, students, administrators, and IRB professionals on how to ensure ethical use of AI in research.

Hot Topics in Research Compliance

- Zafar, A. (2025, Jan. 11). 'Zombie facts' live on after black plastic and other studies get corrected or retracted. *CBC News*. <https://www.cbc.ca/news/health/corrections-retractions-1.7428260>
- Naddaf, M. (2025, Feb. 4). How are researchers using AI? Survey reveals pros and cons for science. *Nature*. <https://www.nature.com/articles/d41586-025-00343-5>
- The National Science Foundation (NSF) released for comment its [Draft Proposal & Award Policies & Procedures Guide \(PAPPG\)](#) (effective October 2025). It proposes expansion of RCR training to cover export controls, and research security threats (pgs. 46 and 150 of the pdf), and a description of research security training requirements for senior and key personnel has been added on page 152.
- OHRP recently released an update to the [International Compilation of Human Research Standards](#) listing over 1,000 standards on human subjects protections in 131 countries.

Compliance Contacts

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- Faculty-led human subjects research
- Biosafety
- Responsible Conduct of Research
- FCOI, COI/C

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Compliance Areas:

- Student-led human subjects research
- Animal Care
- Drones, Export Control
- Alcohol & Cannabis/Hemp