

GRADUATE COUNCIL
Faculty Senate
AGENDA
December 11, 2025; 1:00pm
Graduate School Conference Room, RH 2215

Present: Gloria Sweida (Chair), James Monahan, Mary Frazier, Beidi Qiang, Musah Sumaila, Cinnamon VanPutte, Chin-Chaun Wei, Kyong-Sup Yoon, Elizabeth Cali, Dan Segrist, Carole Frick, Jennifer Hookstra

Excused: Joe Kohlburn, Chris Slaten, Jill Smucker, Rony Die

Absent: Saad Ullah, Ram Madupalli, Cheryl Borowiak, Andrea Keller, Duff Wrobbel

Call to Order - 1:06 PM

- I. Announcements
 - a. Course Review Committee (CRC) Report – On Teams
 - b. Graduate Committee on Assessment (GCOA) Report – On Teams
 - c. Enrollment Management Report – Jim Monahan
 - a. Spring enrollment outlook is challenging; graduate and undergraduate numbers are down.
 - b. Previously, lists of international students with visas were shared but now info is sent directly to the unit. Currently there are about 30 students with Visas. Updates will follow if changes occur.
 - c. Positive news for Fall: international applications are down but admits are up.
 - d. Recent in-person open house had approximately 60 attendees, mostly SIUE undergraduates. Another open house is planned for spring, with representation from all schools/colleges rather than every unit.
 - d. Student Affairs Announcements – Rony Die (not present)
 - e. International Affairs Announcements – Cheryl Borowiak (not present)
 - f. Graduate School Announcements – Liz Cali
 - a. Members are encouraged to support recruitment of domestic graduate students for spring.
 - b. While international recruitment faces challenges, focus on supporting current students and sharing opportunities.
 - c. Chris Slaten is involved in ongoing discussions with Dean Hayek and VC Andy Benoit regarding development of a Doctor of Business Administration (DBA) program.
 - i. No curriculum yet; intended to be online.
 - ii. Market demand and interest will be assessed.
 - iii. Graduate Council members invited to share similar ideas for their programs.
 - iv. The program would be a stand alone program and degree conferred by SIUE, not a co-op PhD.
 - d. Liz Cali reported that the PREP to Submit grant development cohort, which will focus on developing grant proposals.
 - i. First cohort confirmed; new cohorts will start each January.
 - ii. Goal: Overlapping terms for continuity and broadening networks.
 - iii. Encourage faculty and chairs to participate; intended as an ongoing initiative.
 - g. Other Announcements - none
- II. Approval of Minutes of November 20, 2025 - Motion by Cinnamon VanPutte; approved.
- III. Public Comments -none

- IV. Report of the Educational and Research Policies (ERP) Committee - Chairperson Chin-Chuan Wei
 - a. GR2526-04: Policy on Scheduling Final Examinations, Policy 1K1
 - b. GR2526-05: Graduate Policy, Course, and Program Changes, Policy 1L9
 - c. GR2526-06: Cost Sharing on Sponsored Projects, Policy 1M8
 - i. All three policies are posted on Teams.
 - ii. Liz Cali specified that Policy 1K1 clarifies that students with more than three exams on the same day may request a change (previously unclear; applies to three exams, not two).

- V. Report of the Programs Committee - Chairperson Duff Wrobbel
 - a. Initial Program Review: Forensic Sciences
 - b. 91As from Pharmacy for PharmD Concurrent Programs with Public Health, Pharm Sciences, Healthcare Informatics, & MBA
 - i. Cinnamon Van Putte gave a summary of the Programs Committee business.
 - 1. Forensic Sciences lacks administrative support; part-time faculty contribute significantly, but resources are limited.
 - 2. Pharmacy program changes are for dual-degree programs with other master's degrees. The changes include procedures for PharmD students to pause pursuit of the dual-degree program who are not in good standing in their PharmD coursework.

- VI. Continuing Business - none

- VII. New Business
 - a. Discussion regarding UPBC (University Planning and Budget Council) from Jennifer Hookstra
 - i. The Committee has been inactive; meeting this year to review functionality.
 - ii. UPBC currently lacks budget authority; previously defunct but still referenced in policy.
 - iii. Proposed changes to bylaws to either eliminate or restructure functionality.
 - iv. University Quality Council (UQC) also seeks changes; both groups exploring roles in strategic planning and internal communication.
 - v. Goal: develop processes for stakeholder engagement and transparency in strategic planning.
 - vi. Proposals expected by the end of spring semester; to be presented to the Chancellor.
 - 1. The Council asked about representation and transparency; noted lack of participation and voice.
 - 2. It was suggested that the new group could assume strategic planning and communication roles.
 - vii. Elza Ibroscheva and Jessica Harris (University Quality Council) attended the last meeting; expressed interest.
 - viii. Previous discussions included creating a dashboard to track progress and stakeholder engagement.
 - ix. HLC review highlighted UPBC inactivity as a concern.
 - x. Graduate Council could have a voice in strategic planning moving forward.

- VIII. Adjournment-Motion by Cinnamon VanPutte; meeting adjourned at 1:30 PM.