

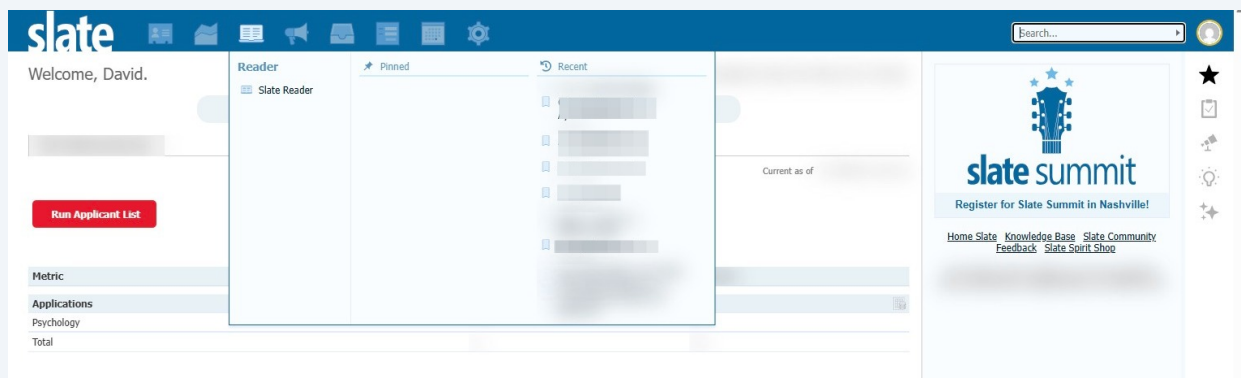
# Slate Tutorial- New Bins and How to Download a PDF Application



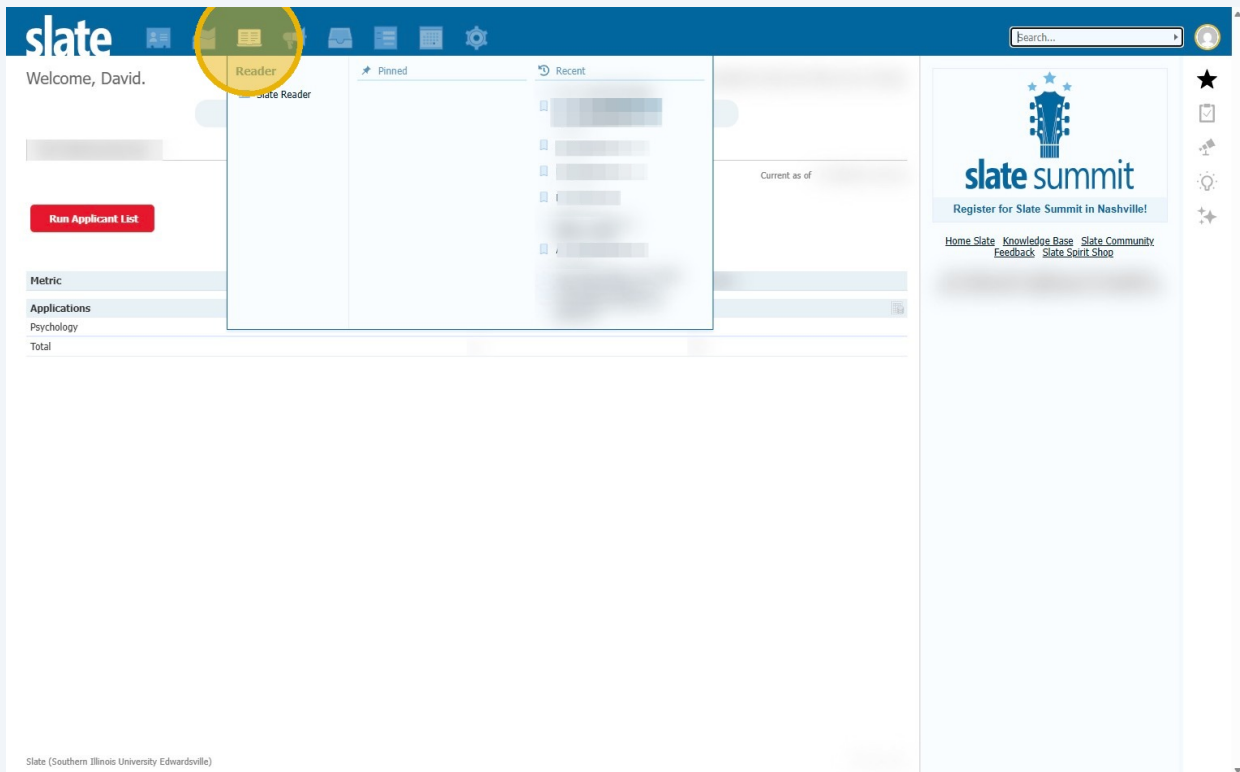
Learn how to locate and download a specific PDF application from the SIUE Admissions portal. This guide will walk you through the necessary steps to access and save the document you need.

## Downloading Applications from Reader

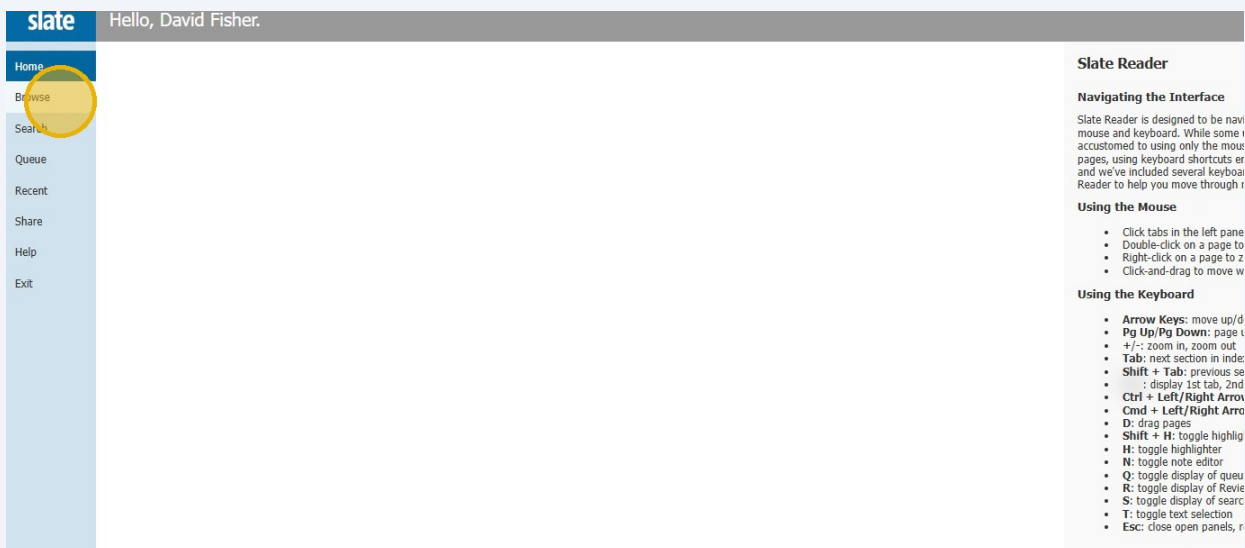
1 Navigate to <https://admissions.siue.edu/manage/>



## 2 Click "Reader"



## 3 Click "Browse" to see all Bins



4

Click the Bin that contains the application(s) you need to view

Program Review	Final Status
GPD Review 17	Deny 1
	Approve 3
	Admit 6
	Passed Priority Deadline 0
	Withdrawal 0

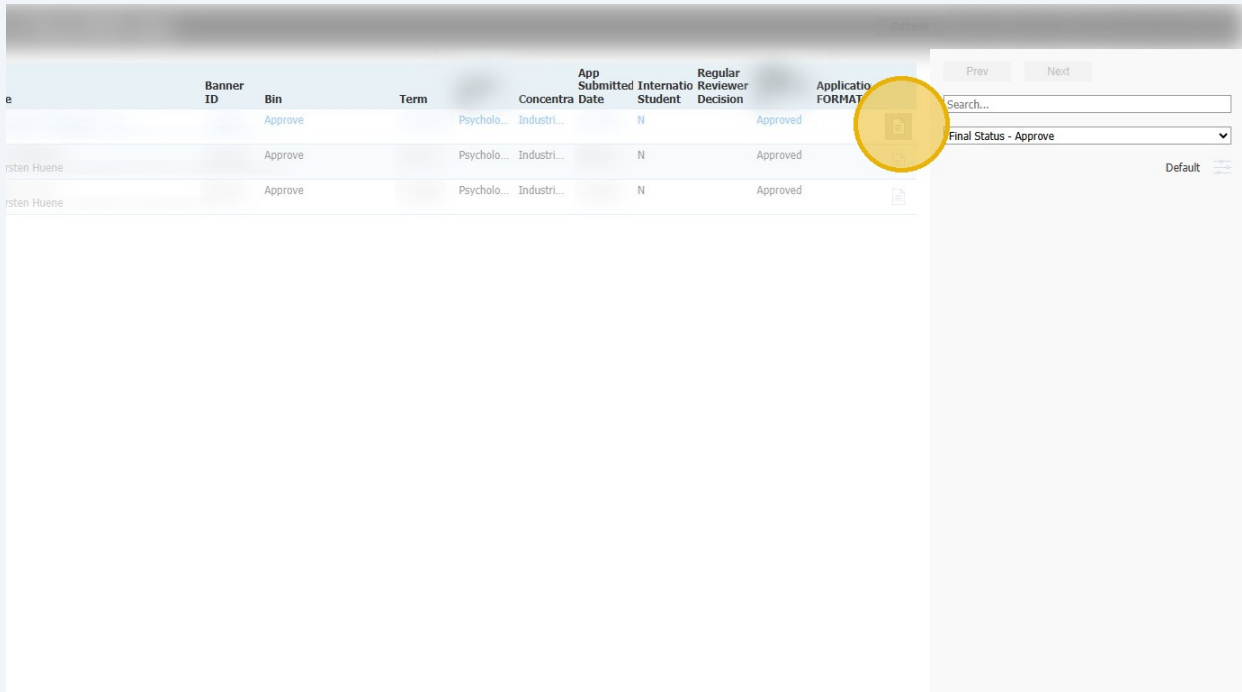


Alert! If the application has been reviewed but isn't in the bins listed above, it's likely in an Admissions Team bin (e.g., Disapproved Review, Approved Review, Awaiting Financial Documents).

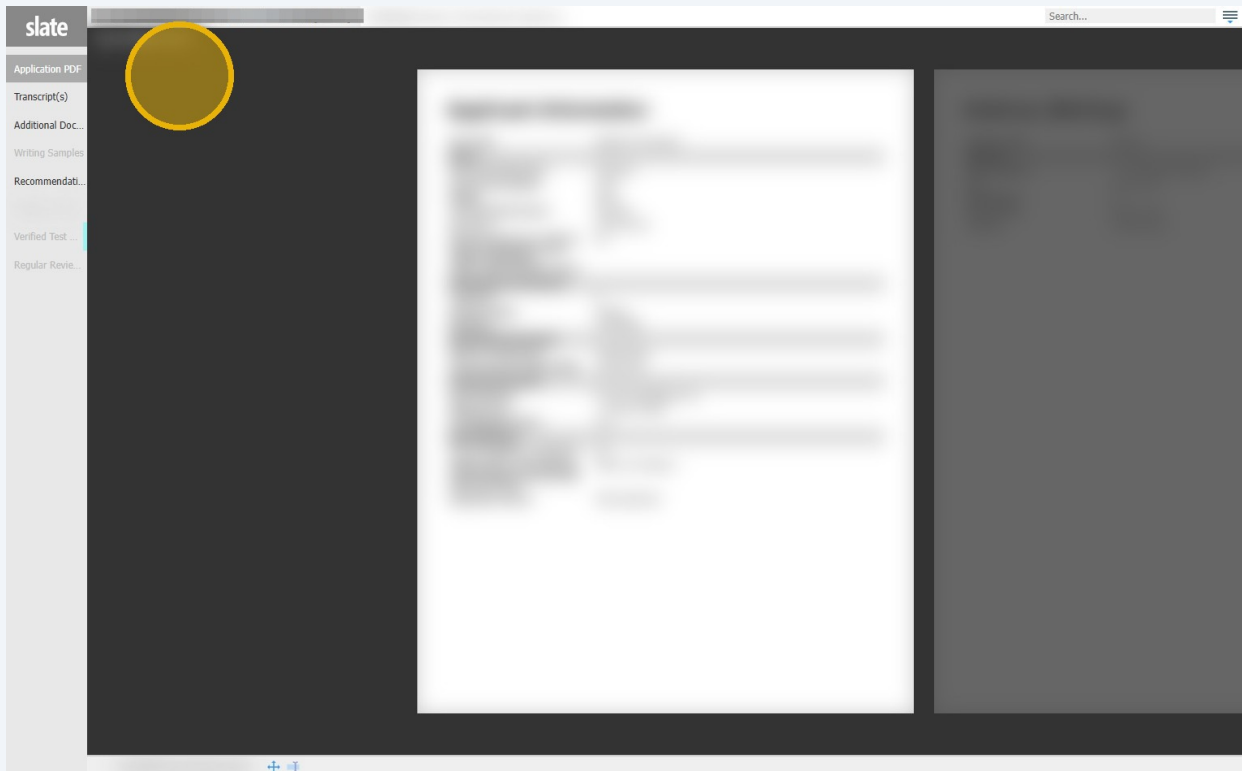


Tip! If you need a comprehensive list of everyone that has applied to your program you can access that list using the query available on your home page or by following the following link - [Application List for GR Faculty GPD](#)

5 Click the "Application Icon" on the right side of the screen



6 Click the name of the applicant



7

Click "Download PDF"

