SOUTHERN ILLINOIS UNIVERSITY **EDWARDSVILLE**

LED Sign Use Request on Campus

Signs are to be used for events with campus parking only. For other uses, a waiver may be granted by Parking Services. Appeals may be directed to Parking Services, Box 1044.

Requested Date(s) and Time(s): Requested Location(s): () North University Drive (8x4)	Date of Request:		Name of I	Event:
Requested Date(s) and Time(s):	Requested Departmer	nt/Group/School:		
() South University Drive (8x4) () Lot E – Circle Drive (6x3) () Lot B – Circle Drive (8x4) () Lot F – Circle Drive (6x3) () Portable LED Sign(s):	Account Title/Budget	Purpose Number:		Signature of Fiscal Officer:
Requested Location(s): () North University Drive (8x4)	Contact:		Phone: _	Email:
() North University Drive (8x4) () Lot A – Circle Drive (6x3) () Lot B – Circle Drive (8x4) () Lot E – Circle Drive (6x3) () Lot B – Circle Drive (8x4) () Lot F – Circle Drive (6x3) () Portable LED Sign(s):	Requested Date(s) and	d Time(s):		-
() South University Drive (8x4) () Lot E – Circle Drive (6x3) () Lot B – Circle Drive (8x4) () Lot F – Circle Drive (6x3) () Portable LED Sign(s):	Requested Location(s)):		
Design for 25 characters per line for permanent signs, 11 characters per line for portable signs. 3 lines per sign Requested Language: Design 1152x576 pixels for 8x4 signs, 864x432 pixels for 6x3 signs. Do Not use White Background Attach requested graphic to this request. Cost: \$75 per location for ticketed University events, \$100 per location for any non-University event. Additional Information or Requests: Questions may be directed to Parking Services at 618/650-3680. PARKING SERVICES ONLY: Approved: Signature: Date:	() South Uni () Lot B – Cir	iversity Drive (8x4) rcle Drive (8x4)		() Lot E – Circle Drive (6x3) () Lot F – Circle Drive (6x3)
Advanced Graphics: Design 1152x576 pixels for 8x4 signs, 864x432 pixels for 6x3 signs. Do Not use White Background Attach requested graphic to this request. Cost: \$75 per location for ticketed University events, \$100 per location for any non-University event. Additional Information or Requests: Request Forms must be submitted AT LEAST One (1) WEEK IN ADVANCE to parking@siue.edu or faxed to - 618/650-3673 Questions may be directed to Parking Services at 618/650-3680. PARKING SERVICES ONLY: Approved: Signature: Date:	Plain Text: Design for 25	s characters per line for permane	ent signs,	, 11 characters per line for portable signs. 3 lines per sign
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