

UNIVERSITY MAILING SERVICES

Postage Charge Slip Form

Date:

Contact Name/Department:

Box Number:

Phone:

Charge Slip Info:

New

Duplicate

Other

AccountTitle

Account Number

Box Number For Billing purposes:
(If not the same as above)

Fiscal Officer Signature

Please send via email or campus mail to Mailing Services

mailingservices@siue.edu

Phone: 618-650-2028

Fax: 618-650-2837

Campus Box 1015