Self-Study Template Graduate and Professional Programs

A. Table of Contents
B. Response to the Recommendations from Previous Review
    a. List the recommendations from the last program review.
    b. Describe actions taken in response to the last Program Review, including instructional resources and practices, and curricular changes. (required for IBHE report).
C. Eight Year Status Report
    a. Describe the program (include degree information, curriculum, admission standards, academic standards, graduation requirements, course sequence and course descriptions).
    b. Describe the aspects of the program that address research and/or creative activities.
    c. Describe how the students in the program are advised. What provisions are made for advising evening and part-time students?
    d. Describe the culminating experience (thesis, exam, and/or project).
    e. Describe how this experience integrates the knowledge and skills in the plan of study.
    f. Describe outstanding program achievements of recent and current students.
    g. Describe outstanding achievements of faculty.
    h. Describe any external recognition of the program as a whole.
    i. Describe how the program promotes an inclusive climate that supports student diversity and equity.
    j. Describe how your program promotes student success.

D. Student Learning Outcomes
    a. List student benchmarks or learning outcomes
    b. In what ways do you analyze student learning?
    c. Description and assessment of major changes in the program [e.g., (a) assessment data, (b) changes in the overall discipline or field, (c) societal need, (d) institutional context for offering the degree, (e) changes related to diversity, equity and inclusion (f) other elements [appropriate to the question]. (required for IBHE report)
    d. Provide a description of evidence of learning outcomes and program improvement. (required for IBHE report)
E. Graduate Student Learning Goals
    a. How does the program help students achieve the learning goals of the Graduate School?
    b. How does the program encourage critical and scholarly dialog among students and faculty?
    c. To what extent does the program demonstrate a rigorous course of study and learning experience for students? (The program should discuss results from the program review surveys of faculty and students collected by the Office of AcademicInnovation and Effectiveness. The program should also provide an analysis of datafrom the grade distribution reports.)
F. Program Information[1]
    a. Describe enrollment data and trends. (required for SIU President's Office)
    b. Enrollment and recruitment plans – Describe optimal enrollment, maximum enrollment goals, and current activities and future plans for achieving these marks.(required for SIU President's Office)
        i. Include a discussion of plans for recruitment of underrepresented and international students.
        ii. Include the number of Graduate Assistants funded by the Program or Department.
            1. Describe the contributions of the Graduate Assistants to faculty scholarship, departmental teaching, or other areas.

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[1] If there are different transcriptable or non-transcriptable options within the program, please present information for each and discuss individual patterns to the extent possible. Most importantly, tie this information to the discussion ofthe program as a whole. Differentiating in this way may be most appropriate for part C – H. You may not be able to make distinctions on all points.

   c. Describe demographic data (from Institutional Research and enrollment sheet)
     i. Include a description of data based on race/ethnicity, non-resident alien (international), gender, and ability status (if data is available). .
   d. Describe recent trends in graduations/completions.
     i. How long do students take to complete the program?
     ii. Does it appear to be concerns with retention and/or completion?
     iii. How does SIUE's completion data over the past 8 years compare to other institutions in the region? (Emsi trend report provided by ESRA)
     iv. Describe retention trends by race/ethnicity, international students, male/female, andability status.
     v. What specific steps does the program take to increase retention and success of underrepresented students who increase diversity in your field?
     vi. How does the unit provide role models and encourage these students to fully engage in research, extra- curricular activities, and professional development?
     vii. What does the program do to facilitate student completion while maintaining rigor? (required for SIU President's Office)
   e. Describe the demand for the program
   f. Attach CV from faculty (tenure and non-tenure)
 G. Program Resources
   a. Describe facilities/resources your program has or needs to achieve program goals, including goals related to diversity.
   b. If the program has enrollments under the optimal level, what is the program doing to redirect resources to other areas of the department, school/college, or university?
   c. If the program has enrollments exceeding the optimal level, what is the program doing to accommodate this growth?
 H. Survey Data
   a. Summarize data from student and faculty questionnaires designed and implementedby the program for the program review. This survey will be designed by the programand administered by the Office of Academic Innovation and Effectiveness.
 I. Program Market Demand
   a. Summarize data from Emsi Program Market Demand report provided by ESRA
   b. Summarize job attainment indicators including total jobs attained by alumni and geographic distribution of job attainment by alumni using Emsi reports providedby ESRA
 J. Strengths
   a. List and describe
 K. Areas for Improvement
   a. List and describe

Please provide an appendix to your Self-Study that contains **1) Faculty Survey Data, 2) Graduate or Undergraduate Student Survey Data, 3) Faculty Vitae and 4) Program Assessment Plan 5) ESRA's 8-year Regional Completions Report 6) EMSI Program Market Demand Report 7) EMSI Alumni Job Attainment Report**