

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE

STUDENT INFORMATION CONFIDENTIALITY REQUEST FORM

Name: _____
(Please print) Last Name First Name Middle Initial

Student Identification Number: _____

Student Birthdate (MM/DD/YYYY): _____

Note: If employed by the University, please contact the Offices of Human Resources.

Under Public Law 93-380 as amended, specific types of student information are categorized as "Directory Information." Such information (see items below) will be available to anyone requesting it unless you file a written objection to the release of this information with the Office of the Registrar. This objection will remain in effect until you file a cancellation with the Office of the Registrar.

Directory Information includes:

- Student name (preferred name will be utilized where one is indicated).
- Address including local, home, permanent (student must opt-in for third party release).
- Telephone number including landline, campus, and mobile (student must opt-in for third party release).
- E-mail address including SIUE and non-SIUE (student must opt-in for third party release).
- Major field of study.
- Whether a student is currently enrolled.
- Full or part-time enrollment status.
- Class (freshmen, sophomore, etc.).
- Academic Level (undergraduate, graduate, professional).
- Dates of Enrollment.
- Degrees and awards received, including dates, honors, and level of distinction.
- Participation in officially recognized activities or sports.
- Weight and height of members of athletic teams.

Objection to Release of Directory Information (Confidentiality Hold)

Complete this section if you do not want your personal information released to anyone outside the University without prior written consent, or if you want to cancel a previously filed objection to release of this information.

Note: This restriction includes but is not limited to telephone inquiries from the filing student, family members, and potential employers.

Select one:

_____ I wish to file an objection to the release of Directory Information listed above. I understand this objection will remain in effect until I file a cancellation with the Office of the Registrar and will be omitted from the next SIUE Directory, Dean's List Publications, all web-based University directories, and other University publications. For more information on [Student Data and Personal Identifiable Information](#).

NOTE: This objection to the release of Directory Information does not prevent publication in commencement-related publications such as the Commencement Program or lists sent to local Newspapers. If you wish to exclude your directory information from commencement-related publications, please indicate this on the Application for Graduation.

_____ I wish to **cancel** a previously filed objection to the release of Directory Information. I understand SIUE may make available the information shown above to any person requesting this information. The information may also appear in any forthcoming directories.

Signature: _____

Date: _____

Please Email or Mail completed form to:

SIUE - Service Center:
Box 1080, Edwardsville IL 62026

Email:
servicecenter@siue.edu