

**RULES AND PROCEDURES COUNCIL**  
**September 19, 2024 – 2:30PM**  
**Willow Room, Morris University Center**

**MINUTES**

**Members:**

Present: Tim Kalinowski, Jason Stacy, Lynne Miller, Undrah Baasanjav, Ken Rawson, J.T. Snipes

Absent: Ralph Tayeh

- I. **CALL TO ORDER**  
2:30pm
- II. **PUBLIC COMMENT**  
none
- III. **ANNOUNCEMENTS -**  
None
- IV. **CONSIDERATION OF MINUTES**  
April 18, 2024 Minutes Approved
- V. **ACTION ITEMS**
  - a. Unanimously agreed no significant concerns related to SEHHB department split; concerns discussed would be listed as part of public comment
  - b. Assignments to work on reviewing evals of Provost and Chancellor as well as issues related to absences, alternates, & replacements.
  - c. Still need people to work on operating paper changes and Spring tasks.
- VI. **NEW BUSINESS /COMMENTS**
  - a. Discussed quadrennial review of provost
- VII. **GUEST -**  
None
- VIII. **REPORTS FROM COUNCIL CHAIRS**  
N/A
- IX. **ADJOURNMENT**  
3:37 pm