

SIUE Faculty Senate Curriculum Council

International Room – Morris University Center

October 17, 2024 – 2:30 p.m.

Approved minutes

Members present: Maureen Bell-Werner, Sally Boutelle, Stephen Duda, Elza Ibroscheva, Mary Kaemmerer, Marie Klopfenstein, Angela Kim, Steve Morrese (for Jill LaFreniere), Matt Schunke, Kamran Shavezipur, Suranjan Weeraratne, Amy Winn, Marion Prats

Members absent: Mary Ettling, Joaquin Florido Berrocal, Effie Hortis, Erik Krag, Joshua Kryah, Sofya Mueller, Eric Ruckh, David Sherrill, Chad Verbais

Guests: none

Minutes

1. Call to order at 2:32pm.
2. Consideration of minutes of 9/19/2024 meeting: Report from Effie received after the meeting added; minutes approved with no further changes.
3. Announcements
 - a. OMA requirements: Michael Tadlock sent out info to new members, be sure to complete OMA training ASAP.
4. Subcommittee and officer reports
 - a. Standing committees and operations appointments
 - i. Secretary - Marie Klopfenstein: no report.
 - ii. Undergraduate Programs Committee – chair Kamran Shavezipur: reminder to keep reviewing proposals.
 - iii. Undergraduate Courses Committee – chair Erik Krag: no report.
 - iv. Academic Standards and Policies and Student Success Committee *
 - v. General Education Committee – Matt Schunke: no report.
 - vi. Graduation Appeals Committee Liaison – Maureen Bell-Werner: no appeals were received.
 - vii. Committee on Assessment: early reports are being reviewed.
 - b. Additional reports
 - i. Enrollment Management – Sally Boutelle: consultant group working with enrollment to develop an enrollment plan. Group is holding focus groups to get input from whole campus. Kay Weis in enrollment can put you in touch with the leader of the group if you have feedback or comments.
 - ii. Registrar – Maureen Bell-Werner: last day to drop is next Friday full-term courses. Spring 2025 registration opens Monday Oct 28th.
 - iii. Educational Outreach – Mary Ettling: Virtual IL online education symposium is on Friday the 28th and is free.
 - iv. Academic Advising – Effie Hortis: no report.

- v. Learning Support Services and Supplemental Education – Chad Verbais: on leave until December, Katie Green may be able to step in during meetings until then.
 - vi. Office of Accreditation, Assessment and Academic Planning – Elza Ibroscheva: finished putting up accreditation website, HLC 10 accreditation visit coming up in spring. Spread word to colleagues, departments, etc.
5. Unfinished business
- a. Council meeting time change? - tabled from last meeting: discussion meetings can start at 2:00 in the spring, announcement will be sent via email to allow for comment from members not present and their vote. Make decision about whether to implement at next meeting.
 - b. Updates to policies 1i1, 1i2, and 1i5 - proposed amendment: discussion of Tim K's proposed amendment to policy 1i5 after first read in the full senate. Motion to add Tim's proposed amendment approved unanimously.
6. New business
- a. Appointments to Admissions Review Committee: supposed to be sent 3 members sent by ASPSSC. Marcus helped find Myron Jones (Chemistry) and Bryan Jack (History) who agreed to be appointed. Need a third member, ideally from FSCC. Mostly asynchronous work, with possible meetings. For students who don't qualify for automatic admission, submit an application with writing sample, ARC reviews these applications and approves or denies them. Steve Morrese agreed to be third member. Motion to approve appointees was approved unanimously.
 - b. Operating papers change – remove ASPSSC?: has been inactive since before Keith's term as chair, purpose / description as laid out in FSCC OP was reviewed. Our OP are going up for review after full senate OP are approved. Motion to eliminate section four under section D in the OP and assign them to the FSCC as a whole (could go under 3B and/or may be redundant) when the OP go up for review again was approved unanimously.
 - c. Other new business: None.
7. Public comments: None.
8. Adjournment at 3:33pm.