

UNIVERSITY STAFF SENATE EXECUTIVE BOARD MEETING
Magnolia Room, Morris University Center
March 20, 2025 – 9:00am
Approved Minutes

The regular meeting of the University Staff Senate Executive Board (SSEB) was called to order at 9:04 am on Thursday, March 20, 2025, by President Doug James.

Present: Doug James, Kelly Jo Hendricks, Steven Green, Angie White, Ben Kaminski, Evan Lowis, Christy McDougal, Michael Tadlock-Jackson (ex officio)

Absent: Cindy Cobetto

APPROVAL OF MINUTES:

The minutes for the November 21, 2024 and December 19, 2024 meetings were approved as written.

REPORTS AND UPDATES:

President Doug James – Thank you for serving. Thanks to Kelly Jo for stepping in while I was out for a couple months.

Past President Kelly Jo Hendrick – UPBC is later today. Will be looking at the Program Prioritization proposal for the Physics Department. There was an open forum regarding this on Monday. Hoping to get more guidance during UPBC about what the Program Prioritization process is. March meeting went long. Did not expect to have Provost attend.

President Elect Steven Green – We’ve received quite a few applications for the upcoming Staff Senate election.

Secretary Angie White – Reached out to Jack Myers to confirm the April 10 Social Security webinar. More details forthcoming.

Ex Officio Michael Tadlock-Jackson – Followed up on the inquiries during the most recent Staff Senate meeting regarding recording meetings and asked if SSEB was amenable to returning to recording full Staff Senate meetings (which is what we did during COVID). SSEB agreed—and we will return to recording with the April 3 Staff Senate meeting. Going forward, we will notify our guest speakers that the meetings are being recorded.

Civil Service Negotiated & Prevailing Constituency Representative Ben Kaminski – Asked about the Wesley Peachtree report: when can staff see this? We’ve asked for this before... Kelly Jo will ask for it again during UPBC.

Civil Service Open Range Constituency Representative Christy McDougal – Asked about the Parking Lot C reorganization, which went into effect on Monday. SSEB discussed the changes, which include new signage on the curb that read “NO PARKING, NO STANDING, NO DELIVERIES,” and dedicated Chancellor’s Council parking.

Administrative Staff Represented Constituency Representative Evan Lowis – Asked if he should send information about the Social Security webinar to the ASNR and ASRP staff since Sara Colvin is gone (ASNR doesn’t currently have a representative). Yes, if Evan can, please also send to ASNR employees.

UNFINISHED BUSINESS:

Staff Senate response/action for Program Prioritization / "Layoff" – Doug asked what the feeling is among SSEB to this. We are hoping that after UPBC and once we get more Program Prioritizations, we will get more information. We still don't know more information regarding the early retirement incentive that was hinted at in the Chancellor's February email.

Update and discussion regarding Accrued Leave Donation Policy – This is still in draft form and is going to be reviewed by Policy Council.

Staff Senate Election – Steven will reach out directly to those whose term is up to see if they are interested in applying.

Drug Take Back – sessions were on all three campuses in late February and were said to be a success!

NEW BUSINESS:

None.

ACTION ITEMS:

New Staff List – See Teams listing as of 3/17/25.

ANNOUNCEMENTS:

- a. Understanding Social Security Webinar – April 10 – Jack Myers

FUTURE AGENDA ITEMS:

- a. Upcoming guest speakers at full senate meetings
 - i. April Guest Speaker – Miriam Roccia (VC Student Affairs)
 - ii. May Guest Speaker – Eric Lichtenberger (Institutional Research) (invited)

PUBLIC COMMENT:

None.

ADJOURNMENT:

The meeting adjourned at 10:15 am.

Submitted by Michael Tadlock-Jackson, University Governance